

# NIC Youth Academy Fee Subsidy Program Overview

## HOW TO APPLY

1. Read the overview for eligibility criteria and time-line before applying
2. View camp schedule at [www.nic.bc.ca/youth-academy](http://www.nic.bc.ca/youth-academy) and make note of the appropriate camp code
3. Complete all form sections, verify your income, and email form to [youthacademy@nic.bc.ca](mailto:youthacademy@nic.bc.ca)
4. Receive notification from Youth Academy via email within 1 week of submitting application.

## TIMELINE

NIC accepts applications starting April 1 annually. Subsidies are awarded first come first serve while resources last. Summer camp registration opens the first week of April annually. See the Youth Academy website for more registration details. It takes 2-3 business days to process Fee Subsidy forms. Submitting an application does not confirm your spot in the camp.

## ELIGIBILITY

NIC provides a limited number of subsidies to families/caregivers of youth whose gross household family income meets the outlined criteria (page 2). Additionally, camp participants must meet the minimum age requirement set for the camp by Dec 31 of the same year the camp is offered. NIC awards one fee subsidy per child on a first come first serve basis, while funding lasts. Those who meet the outlined household income criteria will receive a subsidy of 75% off the camp fee.

Examples:

Camp fee: \$200+GST (\$210.00 total)= You pay \$52.50, Youth Academy subsidizes \$157.50

Camp fee: \$210+GST (\$220.50 total)= You pay \$55.00, Youth Academy subsidizes \$165

Camp fee: \$235+GST (\$246.75 total) = You pay \$61.75, Youth Academy subsidizes \$185.00

## HOW THE SUBSIDY IS APPLIED

If approved for a subsidy, NIC will register your child in a spot in their desired camp providing there is space. Your subsidy agreement acts as your form of payment and holds the child's spot. Your portion of the camp fee is due within two weeks of receiving your notification email from NIC. After 14 days if NIC has not received the remaining payment from you we will remove your child from the camp registration.

## HOW TO PAY YOUR PORTION

If approved for a subsidy you will receive a notification email from Youth Academy which will include a set of instructions for making payment, including the payment deadline date.

## DID YOU REGISTER ONLINE?

If you have already registered in a camp online and your subsidy application is accepted, NIC will refund the subsidy value to the card you used to complete the online registration. The amount will reflect 75% of the camp fee paid. Please note, this refund may take several weeks to process and show on your credit card statement.



# NIC Youth Academy

## Fee Subsidy Application Form

Email this completed form to youthacademy@nic.bc.ca

Please list the required information for all children residing in your household who require financial assistance for NIC Youth Academy programming.

It is imperative that the email address provided on this form is spelled correctly and is an account that is frequently checked, as all important communications regarding the application will be sent via email.

**How to find your camp code?** Please visit [www.nic.bc.ca/youth-academy](http://www.nic.bc.ca/youth-academy) under "Summer Camps". Camps are listed by location. Under your location, find your camp and click on the camp title. Each camp code available for registration will be provided.

INTERNAL USE FOR SRO NIC ID #	CHILD NAME (First & Last)	AGE	BIRTH DATE	CAMP- CODE <small>ie. CAMP-LEGO-CVS1</small>	TERM
	1.				2024SU
	2.				2024SU
	3.				2024SU
	4.				2024SU
	5.				2024SU
	6.				2024SU

<b>ADDRESS</b>	
<b>CITY/TOWN</b>	<b>POSTAL CODE</b>
<b>PHONE</b>	<b>EMAIL</b>
<b>EMERGENCY CONTACT NAME:</b>	<b>PHONE:</b>

Statistics Canada Low Income Measure (LIM)							
# in Household	1	2	3	4	5	6	7 & over
Income Under	\$25,153	\$35,572	\$43,566	\$50,306	\$56,244	\$61,612	\$66,549

I Initials \_\_\_\_\_, the parent/guardian of the above child/children, hereby declare that my combined family income (includes my income and spouse or common-law partner, if applicable) currently is estimated per year at \$\_\_\_\_\_. Please Note: you may be required to provide Notice of Assessments from the previous year to verify your income at a later date.

INTERNAL USE ONLY	
<b>FOR REGISTRATION:</b>	
Registration online exists? Y / N	
If no, create reg with PERC including CREN-JE# below. <b>Input assigned ID number beside child's name above.</b> Email form to FIN & Ali.	
If registration already exists please forward directly to FIN for subsidy refund.	
<b>FOR FINANCE:</b>	
CREN-JE 19-09-857427-4215	
<b>FOR YOUTH ACADEMY:</b>	<i>Signature of approver:</i>
Application received (mm/dd/yyyy):	Subsidy amount approved:
Applicant payment amount owing:	Payment due date (mm/dd/yyyy):