

NIC - Criminal Record Check Information

In accordance with the Criminal Record and Review Act, North Island College requires that all employees working with children and/or vulnerable adults provide a clear Criminal Record Check (CRC) from the Ministry of Public Safety and Solicitor General (MPSSG).

Due to the fact that faculty in the Health and Human Services Division and some employees in other areas who are in contact with such vulnerable populations, in the context of their work with students in practice, and in order for the College to be in compliance with the Act, employees are required to provide North Island College with evidence of a clear Ministry of Public Safety and Solicitor General (MPSSG) Criminal Record Check (CRC), effective January 1, 2012.

An individual's criminal record history is reviewed by the Ministry of Public Safety and Solicitor General against the list of relevant or specified offences as applicable in determining the risk that an individual may pose in a position where they have unsupervised access to children or vulnerable adults. The Minister, of Public Safety and Solicitor General's office notify the College if the CRC check passes or if it does not pass. The college does not receive any details of the Criminal Record Check. The link to information and a list of offences can be found below.

The results of the Criminal Record Check will be valid for 5 years and if employed you will need to provide consent for a new criminal record check on the 5 year anniversary date. If employed you will be required to sign a Criminal Record Check: Statutory Declaration for years 2, 3 and 4 and submit it to the Human Resources Department annually.

Employment at North Island College

A clear Criminal Record Check is required prior to commencing faculty work under the Health and Human Services Division and in a position where a clear Criminal Record Check is required. If you are applying to a posting attach your clear Criminal Record Check or completed Consent to a Criminal Record Check with your application.

If you do not receive a clear Criminal Record Check

If you do not have a clear Criminal Record Check you cannot be employed in the Health and Human Services Division or in a position where a clear Criminal Record Check is required. You have an option to pursue a "pardoning program", dependent on the criminal record, after an unsuccessful criminal record check. Noncompliance will be treated in the same manner as unapproved Criminal Record Check.

Sharing Results of a Criminal Record Check

If you have a Clear Criminal Record Check for children and/or vulnerable adults from within the last 5 years you can share the results with NIC. Please refer to the Instructions: [Applying for or Sharing Criminal Record Check](#).

More Information

If you would like more information please go to the Ministry of Public Safety and Solicitor General's website: <http://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check>