

ACTION PLAN ITEMS: Fine Art Diploma Program (Fall 2024)

#	Desired Outcome	Actions	Recommendation Reference	Lead Person(s)	Start Date	End Date	Resources	Monitoring	Results
	<i>What do you want to achieve?</i>	<i>What actions will be taken to achieve desired outcome?</i>	<i>What final report recommendation was this desired outcome derived from?</i>	<i>Who will be responsible for leading this action?</i>	<i>Month/year</i>	<i>Month/year</i>	<i>What resources will be required to complete this action? (e.g., money, software, consultants, equipment)</i>	<i>How will you track the implementation of your action?</i>	<i>How will you know that you have achieved your desired outcome?</i>
1	Create Mission, Vision, and Value statements that reflect the identity of the Fine Art Diploma Program	Bring together a faculty working group to develop mission, vision and values statements for the Fine Art diploma program.	External Rep. #1 Build 2026, 2.1, 5.5, 6.1 WOD #4.2	Chair + Faculty	May 2024	May 2025	CTLI staff as consultants and facilitators Access to information from other institutions. Interdepartmental and community discussions.	We will keep versions of the program on a shared team site and mark final version when done.	Clear and agreed upon mission, vision and values statements.
2	Develop program learning outcomes that communicate the critical learning, skills and abilities achieved in the Fine Art Diploma Program	Gather a faculty working group to develop program learning outcomes that are meaningful for students and align with program mission, vision and values.	External Rep. #1 Build 2026, 2.1, 5.5, 6.1 WOD 2026 #4.2	Chair & Faculty	May 2024	May 2025	Support from CTLI to help build the learning outcomes. Faculty working group Access to information from other institutions.	We will keep versions of the program learning outcomes in a shared team site and mark the final version when done.	The Fine Art Diploma Program will have a set of Program Learning Outcomes that will articulate the knowledge, skills, and abilities students should achieve upon completion of the program.
3	Inventory of Courses	Create a consolidated inventory of Fine Art courses.	External Rec. #5 Build 2026, 1.3, 2.1, 3.1, 5.5, 7.1 WOD 2026 #2, #4	Chair	Oct 2024	March 2025	No resources other than time needed	Inventory of Fine Art courses will be shared on the program team site.	Review of course sequencing, learning outcomes, assessment and alignment with Program Learning Outcomes

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4	Curriculum Mapping	Undertake a curriculum mapping exercise	External Rec. #5 Build 2026, 1.3, 2.1, 3.1, 5.5, 7.1 WOD 2026 #2, #4	Chair & Admin Assistant	February 2025	March 2025, repeat every 3 – 5 years	UBC mapping program tool. CTLI staff support	Results of the curriculum mapping exercise will be shared with faculty working groups.	Opportunities and gaps will be identified for curriculum development and revision for alignment to the program learning outcomes.
5	Fine Art Diploma Program courses that are aligned with the Program Learning outcomes.	Review and update course learning outcomes for alignment to program learning outcomes. Review course assessments, content and teaching strategies.	External Rec. #5 External Rec. #6 Build 2026, 1.3, 2.1, 3.1, 5.1, 5.2, 5.4, 5.5, 7.1, 7.2 WOD 2026 #2, #4, #5, #6	Chair + Faculty	March 2025	May 2026 ongoing	CTLI staff consultations Examples from other Institutions. Notes from PAC meeting, internal survey results. Faculty	Regular updates from faculty working group.	Relevant and responsive Visual Art Curriculum for the two-year diploma program
6	Fine Art Diploma Program that delivers high-quality, relevant and responsive programming	Establish a working group to review the program structure.	External Rec #3 Build 2026 4.3, 5.3, 4.1, 7.4 WOD #2 and #4	Chair + Faculty	May 2025	October 2027	CTLI staff consultations. Program structure examples from other institutions. Surveys and Focus Groups. Institutional Reporting Notes from PAC meeting. Faculty	Regular reports from faculty working group.	A fluid and dynamic arts-based education that reflects the vital landscape of art-making and cultural practices of today.
7	Professional Practice opportunities integrated into course curriculum	Identify where professional practices, presentation and production exist in current curriculum. Research opportunities to extend professional practice	External Rec #2 Build 2026 5.2, 9.2 WOD 2026 #2	faculty	May 2025	October 2027	WOD funding to support student professional practices exhibitions, events, and partnerships. Community partnerships	Regular reports from faculty	Recognition of diversified and transferable skills students learn in the production, documentation and sharing of work.

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		experience offsite and on digital + virtual platforms. Embed current core extracurricular activities into the formal curriculum.					Faculty		
8	Establish a Program Advisory Committee for the Fine Art Diploma Program	Associate dean and chair (with input from faculty) collaborate to establish terms of reference and protocols. Once established recruit committee members from the community and set meeting timelines.	External Rec. #10 Build 2026 5.5, 9.1, 9.2 WOD #2, #4 Self-Study #18	Associate dean, Chair and Faculty	May 2025	June 2025 ongoing	Assistance from CTLI and executive assistant to plan and implement meetings Faculty time	Regular updates from committee meetings	Terms of reference established and approved, a committee formed, and an annual meeting schedule established
9	Actively engage in relationship building for Indigenous reconciliation.	Establish an advisory committee or working group to guide faculty in building community, developing common language and protocols, making space for indigenous voices and ways of knowing and sharing and to create a safe and secure learning and work environment.	External Rec. #10 Build 2026 5.5, 7.1, 7.2, 9.1, 9.2 WOD #2, #4, #5 Self-Study #10 Working Together	Chair + Faculty working group	January 2025	ongoing	NIC Indigenous Education, Elders in Residence Working Together NIC Indigenization Plan Consultation with SD71 Indigenous Education Community Cultural Leaders, Indigenous practicing artists and makers Faculty	Regular updates from working group meetings	Engaged in relationship building as a consultative practice with NIC Elders. Community Cultural Leaders, Indigenous practicing artists and makers and organizations. Establish ongoing meetings to engage in relationship building
10	Enhance Indigenous and Intercultural engagement opportunities for students.	Establish a working group to explore opportunities for student engagement with Indigenous, Intercultural and other professional practitioners.	Self-Study #10 Build 2026 7.1, 7.2, 5.1, 5.2 WOD 2026 #2, #4, #5, #6	Faculty working group	January 2025	ongoing	Consultation with the Office of Indigenous Education, Elders in Residence, Consultation with Global Learning and the Office	Shared updates from regular working group meetings.	Create learning opportunities for students to engage with professional artists, Elders, and

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			Working Together				of Global Engagement. Professional practicing artists, Indigenous and Intercultural Societies and organizations		Makers within existing curriculum. Continue hosting Artist Talks bringing together students, faculty and community.
11	Strong collaborative relationships with industry and arts and cultural sectors	Establish a working group to identify, review and record where Fine Art Program Curriculum interface with industry and the arts and cultural sector. Explore and engage in new/renewed intersections between the Fine Arts Program, Industry and art/cultural communities.	External Rec #1 External Rec. #10 Self-Study#6 Self-Study #11 Build 2026 5.5 WOD 2026 #4	Faculty working group	May 2025	ongoing	Information from Arts and Cultural Sector Institutions Creative Industries Professional Artists Non-profit Societies and Associations Notes from PAC meetings Faculty	Regular reports and meeting updates shared with faculty.	Incubate new and renewed pathways for real world experiences for Fine Art Students. Enhance flexible and responsive curriculum that supports ongoing conceptual and technical changes in arts and cultural industries.
12	Fine Art Diploma Program that supports student's interests, technical skill set and preparedness for pathway opportunities.	Student/Alumni focus group, Program and course feedback surveys Consult with Student Services and other relevant organizations (BCCAT) to identify opportunities and existing pathways.	External Rec. #5 Build 2026 5.2, 5.5, 7.1, 7.2 WOD #2, #4	Chair + Faculty	May 2025	ongoing	Student Services and advisors Institutional Research CTLI Faculty	Regular meetings and updates	Annual report to guide faculty in curriculum and program decision.
13	Collaborative Interdepartmental relationships	Research opportunities for interdepartmental partnerships.	External Rec. #6 Build 2026 5.1, 5.2, 5.4, 7.1 WOD 2026 #2, #4, #5, #6	Faculty	September 2025	May 2027	Faculty	Faculty working group updates	Establish opportunities for Fine Art students to collaborate/partner on social, cultural, environmental,

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									projects with other NIC students.
14	Identity branding that reflects the program composition of visual + media arts	Work with Marketing to highlight the program mission, vision, values. Promote student achievements. Implement a new program name, 'Visual + Media Arts	External Rec #1 Build 2026 6.1 WOD #4	Chair + faculty working group	May 2025	May 2027 ongoing	Dean's office NIC marketing Consultations with marketing/promotion organizations. Faculty	Faculty meeting updates	Clear branding and promotional plan. Increased student enrollment and retention. Increased awareness of student learning pathways and intersection with other programs in BC and beyond.
15	Program support and infrastructures and resources that nurture a safe and inclusive learning environment	Gather/build resources for a fine art student HUB	External Rec. #6 Build 2026 5.1, 5.2, 5.2, 7.1, 7.2 WOD 2026 #2, #4, #5, #6 Self-Study #10	faculty	June 2025	June 2026	Department of Accessible Learning, Student Services Indigenous Education Office of global Engagement CTLI Faculty time	Regular faculty reports/updates	Fine Art Student resource HUB
16	Responsive and effective communication between the Fine Arts Department, Dean's office and Administration	Continue to develop clear lines of communication, foster responsive and timely communication, understanding program needs and development and transparent system allowing faculty to participate in institutional decisions.	External Rec. #2 External Rec. #9 Build 2026 1.1, 1.2, 1.3, 7.2, 7.3 WOD 2026 #1	Chair and Faculty	March 2023	ongoing	Dean's office Faculty	Regular working group meeting reports	<ul style="list-style-type: none"> • A strong collegial working relationship between the dean's office, chair and faculty. • Clearly defined lines of communication • Decision making that is collaborative with administration.