

ACTION PLAN: Carpentry Programs

***Legend:** Summary of priorities of faculty-informed self-study and cross-referenced with draft action plan:

Through interviews and examination of the Self-Study, the external review team has identified several key themes for their recommendations that will be evident throughout this report, these include:

- 1. Enhancing Relationships and Connections
- 2. Enhancing Teaching and Learning Practices
- 3. Enabling Change and Evolution of the Trade

Desired Outcome	Actions	Lead Person(s)	Dates	Resources	Results	External Review Report Recommendations ✓ Depicts Alignment				Priorities Presented in Faculty Informed Self-Study *See Legend
What do you want to achieve?	What actions will be taken to achieve desired outcome? Progress related to priority.	Who will be responsible for leading this action?	Month/year	Required Resources	How will you know that you have achieved your desired outcome?	Enhance industry connections	Instructional enhancements	Student supports	Making more connections	Alignment of action plan priorities with self-study priorities.
Theme One: Enhancing Relationships and Connections										
Indigenous Connections and Relationships	Faculty access Elders when possible. As per established practice students receive a NIC trades orientation during their first week of programming which has now been adopted and being led by Student Life in which students gain insight into resources inclusive of insights from Indigenous Liaisons. Faculty engage with employers and when possible welcome field trips to provide students with direct experience in trades applications in community, with Nations, and across employers	Faculty, Coordinator	Ongoing	Faculty, Indigenous Education, Coordinator, CTLI Continued access to NIC resources. Ongoing consideration to in-community programming in collaboration with Nations.	Ongoing student success, steady increase of enrolments and succession through apprenticeship programming.	✓	✓	✓	✓	Aligned with #1, #2, #3.

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	and associations.									
Industry Relationships and Engagement	Continue to expand and build out PAC model.	Associate Dean and Faculty	Summer/Fall and Ongoing	Faculty, Coordinator, Associate Dean, Industry and Industry Associations	Increased collaborations.	✓	✓	✓	✓	Aligned with #1, #2, #3.
	Continue to coordinate visits of construction sites, industry-based interactive tours.	Faculty, Coordinator, Associate Dean,	Summer/Fall and Ongoing	Faculty, Coordinator, Associate Dean, Industry and Industry Associations	Increased collaborations and enriched learning experience for learners	✓	✓	✓	✓	Aligned with #1, #2, #3.
Community Relationship	The Faculty as a whole and most certainly Carpentry is commitment to community and industry engagement and collaboration with a focus on skills training. Engagement continues to include PAC, field trips, guest speakers, Trades Expo, and for Foundation – Work Experience.	Faculty, Coordinator, Associate Dean, Industry and Industry Associations	Ongoing	Coordinator, Associate Dean, Industry, and/or Industry Associations	Increased collaborations and enriched learning experience for learners	✓	✓	✓	✓	Aligned with #1, #2, #3.
Continue to Foster Connection with High School	Demand for Foundation level programming is on the rise thus the ongoing priority of continued discussions with School Districts and external funders regarding viability of	Associate Dean, Dean	Ongoing	Access to School District, Sponsors.	Additional annual planning sessions with SD; additional sections of	✓	✓	✓	✓	Aligned with #1, #2, #3.

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	<i>dedicated dual credit intakes.</i> <i>Invite SD staff during PD days to join a trades program for day.</i>				<i>Foundation intakes.</i>					
THEME 2: Enhancing Teaching and Learning Practice										
Integration of AutoCAD into the Carpentry Program	<i>Coordinate access to train the trainer resources of value to faculty as they lead instruction for their specific cohorts. Streamline coordination and access to lab and required technology and software.</i>	<i>Faculty, Coordinator, CTLI</i>	<i>Ongoing</i>	<i>Develop time.</i>	<i>Integration of in-demand technical training.</i>	✓	✓	✓	✓	<i>Aligned with #1, #2, #3.</i>
Enhancement and Evolution of the Trade	<i>Develop an instructional resource for each level of programming to ensure consistency across faculty and competency progression for learners across apprenticeship levels.</i> <i>Continue to articulate required financial considerations with provincial funder STBC.</i> <i>Continue to document priority training needs to support regional learners.</i> <i>Continue to provide input regarding to waitlist process</i>	<i>Faculty, Coordinator, Associate Dean</i>	<i>Winter 2026</i>	<i>Registrar is involved in Provincial Waitlist Alignment Working Group</i>	<i>Refined model for students to register for technical training well in advance of delivery date.</i>	✓	✓	✓	✓	<i>Aligned with #1, #2, #3.</i>

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	and challenges.									
Curriculum & Assessment Enhancement	Develop resource guide for program level. Update master grading rubric per program level.	Coordinator, Faculty and CTLI	2025-2026	Time to develop outlined resources.	Detailed resource guides per level of programming.	✓	✓	✓	✓	Aligned with #1, #2, #3.
Safety Protocol and Practice Enhancement	Further develop safety orientation and resources for students. Develop student orientation program (Brightspace module) to be released to students in their welcome letter. Develop safe operating procedures videos.	Faculty, Coordinator, Associate Dean, Technical Support	Fall 2025	Time and budget to support development and production of content.	Deployed safety resources available on demand.	✓	✓	✓	✓	Aligned with #1, #2, #3.
Level 4 Mentorship Opportunities	Develop a mentor and mentee model aligned with newly articulated APP Level 4 competency requirements. Match Level 4 apprentices with mentees with a focus on applied task/project.	Faculty, Coordinator, and CTLI	2026-2027	Development time and budget to support applied technical training.	Formalized mentor/mentee training model.	✓	✓	✓	✓	Aligned with #1, #2, #3.
Technology Enhancements	Explore value and opportunity for laptop carts to support needs across CV programming – Carpentry and Plumbing.	Faculty, Coordinator, CTLI, and IT	Ongoing	Access to institutional staff to review and inform planning.	Mutli-year tech plan.	✓	✓	✓	✓	Aligned with #1, #2, #3.

[illegible]

