



Minutes of the Regular Meeting of the North Island College Board of Governors

To be held virtually via
Microsoft Teams Meeting
February 5, 2026 @ 1:00 pm

BOARD MEMBERS PRESENT

N. Arsenault, Community Member, Comox Valley Region, Chair
A. Ankit, Student Representative
A. Brady, Chair, Education Council
L. Domae, President & CEO
S. Does, Community Member, Campbell River Region
P. Gaudet, Support Staff Representative
E. Hardin, Faculty Representative
J. Jack, Community Member, Port Alberni Region
R. Kishi, Community Member, Comox Valley Region
J. Langille, Community Member, Comox Valley Region, Vice Chair
B. Johnson, Community Member, North Island Region
C. Moglove, Community Member, Campbell River Region
C. Stavness, Community Member, Comox Valley Region
B. Turner, Community Member, Comox Valley Region
V. White, Community Member, Port Alberni Region
J. Whitehead, Student Representative

ALSO PRESENT

M. Allison, Director, College Governance & Strategy
T. Bellavia, Vice President, Academic
K. Crewe, Associate Vice President, People, Equity & Inclusion
C. Fowler, Vice President, Finance and College Services
E. Haagerup, Executive Assistant, Leadership Team & Board Operations
K. Haggith, Associate Vice President, College Experience
K. Kuhnert, Vice President, Students & Community Engagement
J. McGillis, Executive Assistant, Leadership Team & Board Operations
W. Skulmoski, Director, Institutional Research & Planning

GALLERY OBSERVERS

There were 61 gallery observers in attendance, including internal College employees and external community members.

0. NORTH ISLAND STUDENTS UNION (NISU) DELEGATION

G. Singh, Chairperson, NISU, and C. Wilson, Executive Director, NISU, presented their delegation opposing International Student Tuition fees increases to the Board of Governors.

1. CALL TO ORDER

Technical issues at the start of the meeting affected access for Board members and registered observers. A new Microsoft Teams meeting link was subsequently distributed, and the meeting resumed at 1:41 p.m.

N. Arsenault called the meeting to order at 1:41 p.m.

1.1 Acknowledgement of First Nations Traditional Territory

N. Arsenault acknowledged that the meeting was being held in the traditional territories of the combined 35 First Nations of the Nuuchah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories the College's campuses are situated.

N. Arsenault welcomed newly elected Board members Paris Gaudet, Support Staff Representative and Erik Hardin, Faculty Representative.

N. Arsenault informed observers that L. Domae, President & CEO, and A. Brady, Education Council Chair, are ex-officio Board members and therefore do not vote.

1.2 Declaration of Possible Conflict of Interest

N. Arsenault noted that in advance of the February 5th, 2026, Board of Governors Meeting, J. Whitehead, Elected Student Representative self-declared a perceived conflict of interest with respect to agenda item 4.5 Expedited Program Impact Assessment Outcomes - Programs Recommended for Suspension and would recuse himself from the discussion and vote.

N. Arsenault invited any other Board members to self-declare if they had an actual, potential or apparent conflict of interest at this time. No declarations of conflict of interest were made by those present.

1.3 Adoption of Roberts Rules of Order

Moved: C. Moglove / Seconded: B. Johnson: THAT THE NORTH ISLAND COLLEGE BOARD OF GOVERNORS ADOPT THE MOST RECENT EDITION OF ROBERT'S RULES OF ORDER (NEWLY REVISED 12TH EDITION) AS A SECONDARY AUTHORITY FOR MEETING PROCEDURES NOT ADDRESSED IN THE NORTH ISLAND COLLEGE BOARD GOVERNANCE MANUAL OR BOARD BYLAWS, TO SUPPORT FAIR, EFFICIENT, AND CONSISTENT MEETING PRACTICES; AND THAT, IN THE EVENT OF ANY CONFLICT, THE BOARD GOVERNANCE MANUAL AND BYLAWS SHALL GOVERN.

Motion carried

R. Kishi called a Point of Order and requested to challenge the Board Executive Committee's decision to move the February 5th, 2026, Board of Governors Regular meeting online.

N. Arsenault thanked R. Kishi for his feedback, and noted that as per the Board Governance Manual, Section 6.5 Agenda, "*Board meeting agendas are approved by the Executive Committee*" and Section 6.3 Location, that "*meetings are held in-person and/or by teleconference/videoconference, as practicable in the circumstances.*" She noted that further discussion on this matter would be addressed by the Board Governance & Development Committee.

1.4 Adoption of Agenda

R. Kishi proposed an amendment to agenda item 4.5 Expedited Program Impact Assessment Outcomes - Programs Recommended for Suspension.

C. Moglove called a Point of Order and noted that amendments to a motion would be addressed at the time of that agenda item.

Moved: N. Arsenault / Seconded: C. Stavness: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE ADOPT THE REGULAR AGENDA OF FEBRUARY 5, 2026, AS PRESENTED.

Motion carried

2. CONSENT AGENDA

2.1 Minutes of the Regular Meeting of October 2, 2025

2.2 Executive Committee Regular Minutes, November 24, 2025

2.3 Executive Committee Regular Minutes, January 22, 2026

2.4 Executive Committee Regular Minutes, January 26, 2026

2.5 Governance and Board Development Committee Minutes, November 24, 2025

2.6 Governance and Board Development Committee Minutes, January 22, 2026

N. Arsenault noted one amendment was received prior to the February 5, 2026, Regular Board meeting, to amend the Governance and Board Development Committee Minutes of January 22, 2026, to include the following excerpt from Board Bylaw No. 2 – Board Code of Conduct and Conflict of Interest: *“Given that the Board structure is prescribed by the College and Institute Act, certain conflicts in relation to the Elected Board Members are deemed to be acceptable and should not require the Elected Board Member to be excluded from the discussion or voting. On the other hand, because of the unique position of Elected Board Members, there will be situations where the conflicts are significant enough to require that they be excluded from discussion or voting.”* The proposed amendment was accepted.

2.7 Finance & Audit Committee Regular Minutes, November 21, 2025

2.8 Finance & Audit Committee Regular Minutes, January 23, 2026

2.9 Correspondence and Information (Agenda item #5)

Moved B. Turner / Seconded S. Dores: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE RECEIVES AND APPROVES THE ITEMS INCLUDED IN THE CONSENT AGENDA OF FEBRUARY 5, 2026.

Motion carried

3. REPORT ON STRATEGIC ACTIVITIES

3.1 President

3.1.1 BUILD 2026 Strategic Plan and Year 5 Report 1 Dashboard

L. Domae reported on the Year 5 Report 1 Dashboard for the *BUILD* 2026 Strategic Plan, which is in its final year. She reported that the College has completed 34 measurables, with 23 in progress and on track. She noted that 1 outcome, *7.1. Reconciliation, a. 75% of employees complete NIC-specific Indigenous, intercultural competency training* is behind. L. Domae emphasized that this goal is ongoing for the College and thanked Indigenous Education team and the First Nations that the College serves for their thoughtful feedback and contributions to the competency modules.

3.2 Vice President, Finance & College Services

3.2.1 Third Quarter FY 25/26 Financial Statements

C. Fowler presented the third quarter fiscal year 2025/2026 financial statements, which were reviewed by the Finance & Audit Committee at their meeting on January 23, 2026. C. Fowler noted that the financial statements show a deficit of \$936, 834 and that expenses are declining at a slower pace than revenue decline, which has left the College with a lower cash balance than previous years.

3.3 Chair, Education Council

3.3.1 Education Council Report

A. Brady presented her Education Council report as Chair, and highlighted several curriculum items, which included new courses, course revisions, course deactivations and program revisions. R. Kishi noted that he was the new Board representative on the Education Council and thanked Education Council for their work.

J. Whitehead called a Point of Order and stated that the Board was not following protocol by limiting gallery observers to individuals who had RSVPed in advance of the meeting.

N. Arsenault thanked J. Whitehead for his feedback and noted that current Board practices were being followed and individuals who RSVPed would be admitted to the meeting. She noted that further discussion on this matter would be addressed by the Board Governance & Development Committee.

J. Jack joined the meeting at 2:02p.m.

4. BOARD BUSINESS

4.1 Bylaw No. 4 – Domestic Tuition and Fee Bylaw

K. Kuhnert reviewed the revisions to Bylaw No. 4 Domestic Tuition and Fee Bylaw for the 2026-2027 academic year and noted the recommended 2% increase to tuition and fees, which is set by the tuition limit policy. She noted that the Employment Transition Programs are exempt from the 2% increase as these programs currently charge the maximum rate allowed by the Ministry of Post-Secondary Education and Future Skills (PSFS). The Finance & Audit Committee recommended the 2% increase at their meeting of November 21, 2025.

Moved C. Moglove / Seconded S. Dores: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVE BYLAW NO. 4, 2026-2027 DOMESTIC TUITION AND FEE BYLAW (SCHEDULE A & B) WHICH INCLUDES A 2% INCREASE TO DOMESTIC TUITION AND MANDATORY FEES WITH THE EXCEPTION TO THE EMPLOYMENT TRANSITION PROGRAMS.

Motion carried

4.4 Bylaw No. 6 – International Tuition and Fee Bylaw

K. Kuhnert reviewed the revisions to Bylaw No. 6 International Tuition and Fee Bylaw for the 2026-2027 academic year and noted the recommended 3% increase to tuition and fees. The Finance & Audit Committee recommended the 3% increase at their meeting of November 21, 2025.

R. Kishi proposed an amendment to the motion to reduce the international tuition and fee increase from 3% to 2%.

Moved R. Kishi/Seconded: A. Ankit: That the Board of Governors of North Island College approve Bylaw No. 6, 2026-2027 international tuition and fee bylaw (Schedule A & B) to include a 2% increase to international tuition and mandatory fees.

Motion defeated. R. Kishi and J. Whitehead voted in favour of the motion.

J. Whitehead proposed an amendment to the motion to apply a 3% tuition and fee increase to new international students and apply a 0% tuition and fee to existing international students.

Moved J. Whitehead/Seconded: R. Kishi: That the Board of Governors of North Island College approve Bylaw No. 6, 2026-2027 international tuition and fee bylaw (Schedule A & B) to include a 3% increase to international tuition and mandatory fees for new international students in the 2026/2027 academic year and a 0% increase to existing international students already enrolled at the college.

Motion defeated. R. Kishi and J. Whitehead voted in favour of the motion.

Moved C. Moglove / Seconded S. Dores: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVE BYLAW NO. 6, 2026-2027 INTERNATIONAL TUITION AND FEE BYLAW (SCHEDULE A & B) WHICH INCLUDES A 3% INCREASE TO INTERNATIONAL TUITION AND MANDATORY FEES.

Motion carried, with R. Kishi, A. Ankit and J. Whitehead against the motion.

4.3 2025/26 Fiscal Year Credit Enrolment Report (at Winter Term Stable Enrolment Date)

W. Skulmoski presented the 2025/26 Fiscal Year Credit Enrolment Report at Winter Term Stable Enrolment Date of January 14, 2026. This report is a point in time comparison on enrolment to the previous year at winter term stable enrolment date (January 15, 2025). In comparison with last year:

- Total headcount is lower by 505 students (12%)
- Domestic student headcount is lower by 222 students (7%)
- International student headcount is lower by 284 (36%)

4.4 Strategic Planning Recommendation to Pause

L. Domae outlined the Board of Governors approved strategic planning process from June 2025 to the current date, which included consultation with staff, faculty, students and community members. On November 25, 2025, a provincial review of the sustainability of the public post-secondary system was announced by the Ministry of Post-Secondary Education and Future Skills (PSFS). L. Domae recommended that the Board of Governors pause the development of the College's next strategic plan until after the results of the provincial review have been released. This pause would ensure that the College's next strategic plan aligns with the Minister's review of the sustainability of the post-secondary system.

Moved R. Kishi / Seconded C. Stavness: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE PAUSE THE DEVELOPMENT OF ITS NEXT STRATEGIC PLAN UNTIL THE MINISTER PROVIDES NIC WITH DIRECTION REGARDING THE OUTCOMES OF THE PROVINCIAL REVIEW OF THE SUSTAINABILITY OF THE PUBLIC POST-SECONDARY EDUCATION SYSTEM TO INFORM THE COLLEGE'S LONG-TERM STRATEGIC PLANNING.

Motion carried

4.5 Expedited Program Impact Assessment Outcomes – Programs Recommended for Suspension

N. Arsenault noted that on February 4, 2026, the Board welcomed 12 delegations at a Board of Governors forum held to allow the Board to hear directly from concerned members of the community regarding the motion to suspend 15 credentialed programs. Additionally, on the morning of February 5, 2026, the Board engaged in a fulsome education session that included the financial necessity of the recommended program suspensions. Prior to introducing the motion, the Chair reminded the Board that the Board’s consideration of the matter must be done so respecting section 8.2 of the College and Institutes Act: “In carrying out the objects of an institution, the members of the board of the institution must act in the best interests of the institution.”

Moved C. Moglove/Seconded B. Turner for discussion: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE SUSPEND (AS THAT TERM IS DEFINED IN NIC POLICY #3-20) THE FOLLOWING PROGRAMS AS RECOMMENDED BY THE VICE PRESIDENT, ACADEMIC AS AN OUTCOME OF THE EXPEDITED PROGRAM IMPACT ASSESSMENT PROCESS UNDERTAKEN AS REQUIRED BY NORTH ISLAND COLLEGE’S JUNE 10, 2025 MANDATE LETTER, COMMITMENT TO STRATEGIC ENROLMENT MANAGEMENT IN THE BUILD 2026 STRATEGIC PLAN, AND NORTH ISLAND COLLEGE’S STRUCTURAL DEFICIT CREATED BY THE LOSS OF INTERNATIONAL STUDENT REVENUES:

- ADVENTURE GUIDING CERTIFICATE
- BACHELOR OF BUSINESS ADMINISTRATION – MARKETING
- GLOBAL BUSINESS MANAGEMENT POST-GRADUATE DIPLOMA
- DIGITAL DESIGN + DEVELOPMENT POST-GRADUATE CERTIFICATE
- DIGITAL DESIGN + DEVELOPMENT POST-GRADUATE DIPLOMA – WEB AND MOBILE STREAMS
- WEB AND MOBILE APPLICATION DEVELOPMENT DIPLOMA
- WEB DESIGN FUNDAMENTALS CERTIFICATE
- ADVANCED DIGITAL DESIGN AND DEVELOPMENT DIPLOMA – DESIGN AND DEVELOPMENT STREAMS
- ANDROID APPLICATION DEVELOPMENT CERTIFICATE
- FINE ARTS DIPLOMA
- COASTAL FOREST WORKER CERTIFICATE
- COASTAL FOREST TECHNOLOGY DIPLOMA
- FURNITURE DESIGN AND JOINERY CERTIFICATE
- HUMAN SERVICES DIPLOMA
- HOSPITAL UNIT CLERK.

R. Kishi proposed an amendment to the motion requesting to disaggregate the program, so that Elected Student Representative, J. Whitehead could participate in programs, not related to Fine Arts. This would be achieved through clustering.

Moved R. Kishi/Seconded E. Hardin: That the Board of Governors of North Island College suspend (as that term is defined in NIC Policy #3-20) the following programs as recommended by the Vice President Academic, as an outcome of the Expedited Program Impact Assessment Process undertaken as required by North Island College’s June 10, 2025 Mandate Letter, commitment to Strategic Enrolment Management in the *BUILD* 2026 Strategic Plan, and North Island College’s structural deficit created by the loss of international student revenues, into the following groupings:

Group 1:

- Adventure Guiding Certificate

Group 2:

- Digital Design & Development Post-Graduate Certificate
- Digital Design & Development Post-Graduate Diploma – Web & Mobile Streams
- Web & Mobile Application Development Diploma
- Web Design Fundamentals Certificate
- Advanced Digital Design and Development Diploma – Design & Development Streams
- Android Application Development Certificate

Group 3:

- Fine Arts Diploma

Group 4:

- Coastal Forest Worker Certificate
- Coastal Forest Technology Diploma

Group 5:

- Bachelor of Business Administration – Marketing
- Global Business Management Post-Graduate Diploma
- Furniture Design and Joinery Certificate
- Human Services Diploma
- Hospital Unit Clerk

Prior to further discussion on the above amended motion, R. Kishi introduced potential or perceived conflicts of interest for N. Arsenault and C. Stavness due to these individuals working in the tourism and forestry sectors respectively.

N. Arsenault asked J. Langille to chair the vote on her potential or apparent conflict of interest.

Moved R. Kishi/Seconded A. Ankit: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE DETERMINE, PER BOARD BYLAW #2, WHETHER N. ARSENAULT HAS A POTENTIAL OR APPARENT CONFLICT OF INTEREST WITH AGENDA ITEM 4.5 EXPEDITED PROGRAM IMPACT ASSESSMENT OUTCOMES – PROGRAMS RECOMMENDED FOR SUSPENSION AND THAT THIS INDIVIDUAL WILL ABSENT THEMSELVES FROM THE MEETING.

Motion defeated

J. Langille asked N. Arsenault to resume chairing the meeting.

Moved R. Kishi/Seconded A. Ankit: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE DETERMINE, PER BOARD BYLAW #2, WHETHER C. STAVNESS HAS A POTENTIAL OR APPARENT CONFLICT OF INTEREST WITH AGENDA ITEM 4.5 EXPEDITED PROGRAM IMPACT ASSESSMENT OUTCOMES – PROGRAMS RECOMMENDED FOR SUSPENSION AND THAT THIS INDIVIDUAL WILL ABSENT THEMSELVES FROM THE MEETING.

Motion defeated

The Board returned to the amended motion proposed by R. Kishi. Following Board discussion, R. Kishi withdrew his amended motion. E. Hardin seconded the withdrawal.

Moved to withdraw R. Kishi/Seconded E. Hardin: That the Board of Governors of North Island College suspend (as that term is defined in NIC Policy #3-20) the following programs as

recommended by the Vice President Academic, as an outcome of the Expedited Program Impact Assessment Process undertaken as required by North Island College's June 10, 2025 Mandate Letter, commitment to Strategic Enrolment Management in the *BUILD* 2026 Strategic Plan, and North Island College's structural deficit created by the loss of international student revenues, into the following groupings:

Group 1:

- Adventure Guiding Certificate

Group 2:

- Digital Design & Development Post-Graduate Certificate
- Digital Design & Development Post-Graduate Diploma – Web & Mobile Streams
- Web & Mobile Application Development Diploma
- Web Design Fundamentals Certificate
- Advanced Digital Design and Development Diploma – Design & Development Streams
- Android Application Development Certificate

Group 3:

- Fine Arts Diploma

Group 4:

- Coastal Forest Worker Certificate
- Coastal Forest Technology Diploma

Group 5:

- Bachelor of Business Administration – Marketing
- Global Business Management Post-Graduate Diploma
- Furniture Design and Joinery Certificate
- Human Services Diploma
- Hospital Unit Clerk

Motion withdrawn

R. Kishi proposed a new amended motion which would separate the Fine Arts Diploma into one category and place the remaining 14 programs in a separate category.

Moved R. Kishi/Seconded E. Hardin: That the Board of Governors of North Island College suspend (as that term is defined in NIC Policy #3-20) the following programs as recommended by the Vice President Academic, as an outcome of the Expedited Program Impact Assessment Process undertaken as required by North Island College's June 10, 2025 Mandate Letter, commitment to Strategic Enrolment Management in the *BUILD* 2026 Strategic Plan, and North Island College's structural deficit created by the loss of international student revenues, into the following categories:

Group 1:

- Adventure Guiding Certificate
- Bachelor of Business Administration – Marketing
- Global Business Management Post-Graduate Diploma
- Digital Design & Development Post-Graduate Certificate
- Digital Design & Development Post-Graduate Diploma – Web & Mobile Streams
- Web & Mobile Application Development Diploma
- Web Design Fundamentals Certificate

- Advanced Digital Design and Development Diploma – Design and Development Streams
- Android Application Development Certificate
- Coastal Forest Worker Certificate
- Coastal Forest Technology Diploma
- Furniture Design and Joinery Certificate
- Human Services Diploma
- Hospital Unit Clerk

Group 2:

- Fine Arts Diploma

Motion defeated

The Board had a fulsome discussion of the outcomes of the Expedited Program Impact Assessment process, including the 15 programs recommended for suspension as a result of this process.

The Board acknowledged the passion demonstrated by the community via written correspondence and delegation presentations on this topic and thanked them for their feedback. Board members also emphasized that suspension does not equal cancellation.

Moved C. Moglove / Seconded B. Turner: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE SUSPEND (AS THAT TERM IS DEFINED IN NIC POLICY #3-20) THE FOLLOWING PROGRAMS AS RECOMMENDED BY THE VICE PRESIDENT, ACADEMIC AS AN OUTCOME OF THE EXPEDITED PROGRAM IMPACT ASSESSMENT PROCESS UNDERTAKEN AS REQUIRED BY NORTH ISLAND COLLEGE’S JUNE 10, 2025 MANDATE LETTER, COMMITMENT TO STRATEGIC ENROLMENT MANAGEMENT IN THE BUILD 2026 STRATEGIC PLAN, AND NORTH ISLAND COLLEGE’S STRUCTURAL DEFICIT CREATED BY THE LOSS OF INTERNATIONAL STUDENT REVENUES:

- **ADVENTURE GUIDING CERTIFICATE**
- **BACHELOR OF BUSINESS ADMINISTRATION – MARKETING**
- **GLOBAL BUSINESS MANAGEMENT POST-GRADUATE DIPLOMA**
- **DIGITAL DESIGN & DEVELOPMENT POST-GRADUATE CERTIFICATE**
- **DIGITAL DESIGN & DEVELOPMENT POST-GRADUATE DIPLOMA – WEB AND MOBILE STREAMS**
- **WEB AND MOBILE APPLICATION DEVELOPMENT DIPLOMA**
- **WEB DESIGN FUNDAMENTALS CERTIFICATE**
- **ADVANCED DIGITAL DESIGN AND DEVELOPMENT DIPLOMA – DESIGN AND DEVELOPMENT STREAMS**
- **ANDROID APPLICATION DEVELOPMENT CERTIFICATE**
- **FINE ARTS DIPLOMA**
- **COASTAL FOREST WORKER CERTIFICATE**
- **COASTAL FOREST TECHNOLOGY DIPLOMA**
- **FURNITURE DESIGN AND JOINERY CERTIFICATE**
- **HUMAN SERVICES DIPLOMA**
- **HOSPITAL UNIT CLERK.**

**Motion carried with R. Kishi and A. Ankit against the motion.
J. Whitehead self-declared a conflict of interest for item 4.5 and did not vote.**

5. INFORMATION

The Board received the following information items:

- 5.1 North Island College Mandate Letter, June 10, 2025
- 5.2 Institutional Accountability Plan & Report (IAPR) Letter, January 26, 2026
- 5.3 Provincial Review of Public Post-secondary Institutions – News Release, November 25, 2025
- 5.4 Modernizing the Public Post-secondary Education Sector in British Columbia: A Review of Sector Sustainability – Terms of Reference
- 5.5 Letter to College Community from President Domae re: Provincial Post-Secondary Review, November 25, 2025
- 5.6 Board Schedule and Workplan (2025-2026)
- 5.7 College Highlights Report, February 2026
- 5.8 Commonly used acronyms
- 5.9 Link to Board bylaws and policies

6. NEXT MEETING DATES

- 6.1 Regular meeting – Thursday, April 16, 2026, Mixalakwa Campus Region (TBC)

7. ADJOURNMENT

N. Arsenault thanked the members of the public for their interest in the work of the Board, and the Board members for their consideration of the meeting agenda. N. Arsenault noted that change brings the opportunity to revise, reimagine and re-evaluate for the future.

MOVED B. Turner/ SECONDED J. Langille: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE ADJOURN ITS REGULAR MEETING OF FEBRUARY 5, 2026.

Motion carried

Time: 3:59p.m.



N. Arsenault, Chair



E. Haagerup, Executive Assistant,
Leadership Team & Board Operations