

**MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL  
HELD AT THE COMOX VALLEY CAMPUS & ON TEAMS ON FRIDAY, DECEMBER 13, 2024**

**APPROVED**

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**PRESENT:** Aisling Brady, Faculty, Comox Valley, *Chair*  
Alex Blair, Faculty, Comox Valley  
Cheryl O’Connell, Administration  
David Johns, Faculty, Campbell River  
Georgette Whitehead, Faculty, Comox Valley  
Jennifer Fallis Starhunter, Faculty, Campbell River, *Chair, Curriculum & Fast Track*  
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*  
Katrina Corporal, Student, Comox Valley  
Kelly Goudreau, Faculty, Comox Valley  
Lisa Domae, President (Ex-Officio)  
Manpreet Kaur, Support Staff, Comox Valley  
Margaret Hearnden, Faculty, Comox Valley  
Michelle Badger, Administration  
Paris Gaudet, Support Staff, Comox Valley/Campbell River  
Precious Mvumira, Student, Campbell River  
Sheenagh Snell, Faculty, Comox Valley  
Takia Islam, Student, Campbell River  
Tony Bellavia, Administration, Comox Valley  
*Kara Foreman, Recording Secretary (RS)*

**REGRETS:** Kelly Shopland, Administration  
Rylee LaTrace, Board of Governors Representative

**1. Indigenous Acknowledgment  
Declaration of Quorum**

A. Brady declared quorum at 12:33pm.

**2. Adoption of Agenda**

Moved by M. Hearnden / Seconded by K. Goudreau **TO ADOPT THE AGENDA FOR DECEMBER 13, 2024 WITH AMENDMENT.**

Add 6.1 Discussion on course deactivations.

**MOTION CARRIED.**

**3. CONSENT AGENDA**

Moved by J. Marriott / Seconded by J. Fallis Starhunter **TO APPROVE THE CONSENT AGENDA.**

**3.1 MINUTES of the Education Council meeting on November 15, 2024**

**3.1.1 Course Revision – PHY 050 College Preparatory Physics I**

**3.1.2 Course Revision – PHY 060 College Preparatory Physics II**

**EFFECTIVE/START DATE: FA 2025**

*No Amendments*

**MOTION CARRIED.**

**4. Business Arising – None**

**5. Committee Reports**

**5.1 Education Council Chair Update**

*Attended:*

- Academic Governance Council (AGC), provincial EdCo chairs meeting to discuss how institutions are grappling with declining enrollments and impacts from federal immigration changes.
- Curriculum Committee meeting on Nov 22<sup>nd</sup>
- Board of Governors (BOG) meeting on Dec 5<sup>th</sup>
- Lunch on Dec 12<sup>th</sup> with the BOG, Senior Leadership Team and members of community, including the North Island MLA in Campbell RiverA

There were no questions.

## 5.2 Planning and Standards Committee

Chair Report

No meeting.

PLAR policy is moving through the process. Viewed by PS, then approved by Leadership Team. It will go to college community in January, then will come to EdCo in February for final approval.

## 5.3 Curriculum Committee (CC)

Minutes of 22 Nov 2024

### 5.3.1 Omnibus Course Revisions – Arts, Science & Business Management

Moved by J. Fallis Starhunter / Seconded by A. Blair **TO APPROVE THE OMNIBUS COURSE REVISIONS.**

**EFFECTIVE/START DATE: FA 2025**

*No Amendments*

**MOTION CARRIED.**

### 5.3.2 New Program – Health Science Diploma

Moved by J. Fallis Starhunter / Seconded by J. Marriott **TO APPROVE THE NEW PROGRAM.**

**EFFECTIVE/START DATE: FA 2025**

The proponent (A. Brady) explained how this diploma aligns with the Island Pre-Health Advanced Science Diploma.

*No Amendments*

**MOTION CARRIED.**

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## 6. New Business

### 6.1 Discussions about course deactivations

It was agreed that members can review and approve course deactivations whenever they appear in their Task list on the Curriculum Management System. When these proposals have approval in time to be added to an EdCo meeting agenda, they will be added to the consent agenda.

## 7. Information / Correspondence

### 7.1 (Verbal) Report from VP Academic (*T. Bellavia*)

1. Great to see new Health Science Diploma program. Kudos to all those involved in its development.
2. NIC is expecting new programs for 26/27 in alignment with the government's labour market priorities. Our commitment to quality assurance means this can be a slow process. In addition, we expect two new program revisions coming in the new year in the associate of arts and associate of science areas.
3. The Strategic Enrollment Management (SEM) process is exploring connecting student housing to summer institutes and other programming opportunities to attract students over the summer months when there will be low occupancy.

## 8. Meeting Evaluation – Roundtable Discussion

Thanks to Barb Biggs for her service as Vice Chair and all her help with the Curriculum Management System. Everyone agreed it was an efficient meeting.

## 9. Next Meeting – February 7, 2025

## 10. ADJOURNED AT 1:17pm