

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD  
AT THE COMOX VALLEY CAMPUS ON FRIDAY, FEBRUARY 14, 2020

**APPROVED**

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**PRESENT:** Brad Harsell, Faculty, Campbell River  
Terri Bateman, Faculty, Comox Valley  
Alix Carrel, Faculty, Comox Valley  
Jennifer Fallis-Starhunter, Faculty, Campbell River, *Chair, Curriculum*  
Diana Fearn, Support Staff, Comox Valley  
Wilma Gus, Faculty, Port Alberni (ITV)  
Laura Kuehl, Student, Comox Valley  
Kathleen Kuhnert, Administration  
Ali Mayboudi, Faculty, Comox Valley  
Brooke McIntosh, Support Staff, Campbell River  
Chris Scarlatti, Student, Comox Valley  
Kelly Shopland, Administration  
Nadine Simpson, Faculty, Comox Valley  
Jason Taylor, Faculty, Campbell River  
Tony Trudel, Faculty, Campbell River (ITV)  
*Kara Foreman, Recording Secretary (RS)*

**REGRETS:** Tony Bellavia, Administration  
Sara Child, Faculty, Port Hardy  
Molina Dawson, Student, Comox Valley  
Heidi Deagle, Faculty, Comox Valley  
Kathleen Haggith, Administration  
Kelly Johnsen, Faculty, Port Alberni  
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*  
Patricia Trasolini, BOG Representative  
John Bowman, President (Ex-Officio)  
Debbie Price, Student, Comox Valley

**1. Declaration of Quorum**

B. Harsell declared quorum at 12:38pm.  
Roundtable of introductions

**2. Adoption of Agenda**

**Moved by N. Simpson / Seconded by J. Fallis Starhunter TO ADOPT THE AGENDA FOR FEBRUARY 14, 2020.**

**Amendment:**

- Add Item 7.5: Upcoming changes to the curriculum approval process.

**MOTION CARRIED.**

**3. Review of Minutes of the Meeting**

**Moved by C. Scarlatti / Seconded by N. Simpson TO APPROVE THE MINUTES OF THE MEETING OF DECEMBER 13, 2019.**

Approved as presented.

**MOTION CARRIED.**

**4. Business Arising - None**

**5. Committee Reports**

**5.1 Education Council Chair Update**

There were no questions.

**5.2 Planning and Standards Committee**

Minutes of meeting January 24, 2020

**5.3 Curriculum Committee**

Minutes of January 31, 2020

## Humanities (Alix Carrel)

### 5.3.1 Course Revision – FRE 145 Intermediate French I

Moved by J. Fallis Starhunter / Seconded by B. McIntosh TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions: (RS)**

*Course Content*

- #3; “the near future tense”

*Learning Outcomes*

- #2; remove ampersand

**MOTION CARRIED.**

### 5.3.2 Course Revision – FRE 146 Intermediate French II

Moved by J. Fallis Starhunter / Seconded by N. Simpson TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions:(RS)**

*Course Content & Learning Outcomes*

- Remove “Beauty”

**MOTION CARRIED.**

### 5.3.3 Course Revision – FRE 265 Advanced French I

Moved by J. Fallis Starhunter / Seconded by B. McIntosh TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions: (RS)**

*Learning Outcomes*

- #3; remove “appreciate”

**MOTION CARRIED.**

### 5.3.4 Course Revision – FRE 266 Advanced French II

Moved by J. Fallis Starhunter / Seconded by T. Bateman TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions: (RS)**

*Course Content*

- #5 & 8; fix Le and La
- Capitalize Francophone

*Learning Outcomes*

- #3; remove “appreciate”

**MOTION CARRIED.**

### 5.3.5 Course Revision – SPN 100 Introductory Spanish I

Moved by J. Fallis Starhunter / Seconded by C. Scarlatti TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions: (RS)**

*Learning Outcomes*

- #3; remove “appreciate”

**MOTION CARRIED.**

**5.3.6 Course Revision – SPN 101 Introductory Spanish II**

Moved by J. Fallis Starhunter / Seconded by D. Fearn TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions: (RS)**

*Description*

- Remove comma

*Course Content*

- Remove “II”

*Learning Outcomes*

- #3; remove “appreciate”

**MOTION CARRIED.**

**5.3.7 Course Revision – SPN 200 Intermediate Spanish I**

Moved by J. Fallis Starhunter / Seconded by T. Bateman TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions: (RS)**

*Learning Outcomes*

- #6; remove “appreciate”

**MOTION CARRIED.**

**5.3.8 Course Revision – 201 Intermediate Spanish II**

Moved by J. Fallis Starhunter / Seconded by T. Bateman TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

As noted below.

**Requested Revisions: (RS)**

*Learning Outcomes*

- #6; remove “appreciate”

**MOTION CARRIED.**

**5.3.9 Program Revision – Criminology Diploma**

Moved by J. Fallis Starhunter / Seconded by C. Scarlatti TO APPROVE THE PROGRAM REVISION.

**EFFECTIVE/START DATE: FA 2020**

**Discussion:**

None.

**MOTION CARRIED.**

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**6. New Business - None**

**7. For Information Only**

- 7.1 Notice of Request for Cancellation of Coastal Forest Resource Certificate (*Cheryl O’Connell*)  
Per the Act and due to meeting schedules, the Board of Governors consulted with the EdCo chair

regarding this request. The chair confirmed there would be no negative impacts to students due to this cancellation of this credential.

7.2 (Verbal) Report from Aboriginal Education (*K. Shopland*)

- The draft Indigenization, Decolonization, Reconciliation Operational Plan is in development within a 5-year time frame. Three consultations with community members and regional advisory committees and two sessions with staff, faculty and administration at the Comox Valley and Campbell River campuses and one session at Port Alberni have been conducted. Community members from Port Hardy were included in these sessions. These sessions provided lots of valuable feedback and ideas. Charlene Everson has been gathering student input. The plan will focus on the seven commitments of the Indigenous Protocols document that was signed in 2015 by NIC and representatives throughout the nations in our region. It will also include reference to the TRC calls to action.
- Plans are moving forward on the Gathering Place at the Campbell River campus after consultation with representatives from the nations of the Campbell River region, Indigenous organizations, hereditary chiefs, elected chief and councils, artists and elders.

7.3 Elections Rules and Regulations November 2019 (*K. Kuhnert*)

Housekeeping changes were required to reflect the move to electronic voting for elections. This included a change to allow all faculty to vote for all faculty seats which will simplify the process.

7.4 Appointment of Anne Cumming and Jennifer Evans to the Research & Ethics Board

7.5 Upcoming changes to the curriculum approval process.

This process is undergoing a number of changes including a move to curriculum software, updated policies on new and revised courses and programs, and submission deadlines. Student Records will be working more closely with deans to review all submissions for non-curricular issues before they go to the Curriculum Committee table. Faculty will be encouraged to use the resources available from the Teaching and Learning Innovation team.

**8. Meeting Evaluation – Roundtable Discussion**

It was agreed that it was a good meeting.

**9. Next Meeting – March 13, 2020**

**10. ADJOURNED AT 1:44pm**