

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD
VIA BLUEJEANS ON FRIDAY, APRIL 16, 2021

APPROVED

PRESENT: Wilma Gus, Faculty, Port Alberni, *Chair*
Tony Bellavia, Administration
Alix Carrel, Faculty, Comox Valley, *Vice Chair*
Priyanka Chakraborty, Student, Comox Valley
Natalie Deveaux, Faculty, Comox Valley
Jennifer Fallis Starhunter, Faculty, Campbell River
Diana Fearn, Support Staff, Comox Valley
Kathleen Haggith, Administration
Kelly Johnsen, Faculty, Port Alberni
Kathleen Kuhnert, Administration
Braden Majic, Student, Campbell River
Ali Mayboudi, Faculty, Comox Valley
Brooke McIntosh, Support Staff, Campbell River
Chris Scarlatti, Student, Comox Valley
Kelly Shopland, Administration
Tony Trudel, Faculty, Campbell River
Megan Wilson, Faculty, Comox Valley, *Chair, Curriculum*
Kara Foreman, *Recording Secretary (RS)*

REGRETS: Terri Bateman, Faculty, Comox Valley
Sara Child, Faculty, Port Hardy
Heidi Deagle, Faculty, Comox Valley
Peter Hoefgen, Student, Comox Valley
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*

1. Declaration of Quorum

W. Gus declared quorum at 12:34pm.

2. Adoption of Agenda

Moved by C. Scarlatti / Seconded by B. McIntosh TO ADOPT THE AGENDA FOR APRIL 16, 2021.
MOTION CARRIED.

3. Review of Minutes of the Meeting

Moved by B. McIntosh/ Seconded by C. Scarlatti TO APPROVE THE MINUTES OF THE MEETING OF MARCH 12, 2021.

Approved as presented.

MOTION CARRIED.

4. Business Arising – None

5. Committee Reports

5.1 Education Council Chair Update

W. Gus provided a verbal report. There were no questions.

5.2 Planning and Standards Committee

Minutes of meeting March 19, 2021

5.2.1 Policy for Review

Moved by K. Kuhnert / Seconded by C. Scarlatti TO APPROVE THE POLICY # 3-22 PROGRAM AND COURSE CREDENTIAL TO BE IMPLEMENTED IMMEDIATELY.

Discussion:

Updating policy and adding reference to Micro-credentials

MOTION CARRIED.

5.3 Curriculum Committee

Minutes of March 26, 2021

Items 5.3.1 – 5.3.2 were taken together.

- 5.3.1 **New Course – ENG 028 Fundamental English**
5.3.2 **Course Revision – ENG 035 Intermediate English**

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE NEW COURSE AND THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2021

Discussion:

Replaces all 6 levels of fundamental English

Learning Outcomes based on Articulation Guide; will be updated this year.

Confirmed accelerated timing for all – Fall 2021

No Revisions

MOTION CARRIED.

- 5.3.3 **Course Revision – ENG 096 First Peoples Literature and Composition**

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2021

No Revisions

MOTION CARRIED.

Items 5.3.4– 5.3.5 were taken together.

- 5.3.4 **New Course – MAT 022 Fundamental Mathematics**
5.3.5 **Course Revision – MAT 033 Intermediate Mathematics I**

Moved by M. Wilson / Seconded by P. Chakraborty TO APPROVE THE NEW COURSE AND THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2021

No Revisions

MOTION CARRIED.

6. New Business

- 6.1 **BUILD 2026** (*President Lisa Domae*)

The president thanked the Council for their work.

She introduced a new community engagement platform launched at www.engage.nic.bc.ca to engage with the greater college community and facilitate discussions despite the limitations caused by the pandemic. She requested that members take time to review the draft strategic plan called BUILD 2026 and provide feedback.

7. Correspondence/Information

- 7.1 (Verbal) Report from Senior Education Team (*T. Bellavia*)

- College is proceeding with the annual Institutional Accountability Plan & Report (IAPR) mandated by the Ministry.
- Thanks to all staff and faculty. Enrollment for Intersession are very healthy. International enrollments are down but overall enrollments are showing an almost 10% increase. Thanks to students for choosing NIC.
- Regarding Fall planning, in March the province advised institutions they could go back to face-to-face learning in the fall, however changes are ongoing so NIC will continue with a gradual re-opening of safe in-person learning. Feedback from students is that a significant number of them want to continue with percentage of digital learning. So NIC will continue to offer a good mix that provides access to institution.
- The timetable will be published May 18th. Thanks to all those who have worked hard to put this together amid all the challenges the pandemic has caused. Some information is now available on the NIC website.

7.2 (Verbal) Report from Aboriginal Education (*K. Shopland*)

- As part of the IAPR reporting requirement, there is template that speaks directly to the progress of the implementation of the Truth & Reconciliation calls to action and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) at every post-secondary institute in BC. She acknowledged and thanked the department chairs and faculty who have provided input as to the specific initiatives and directions they are taking at the program level to directly respond to the calls to action for their programming area.
- Re BUILD 2026, there is reference to an Indigenization Plan which has been underway for a while. She acknowledged Charlene Everson who began this work last year by hosting 13 consultation sessions. In February the draft plan was presented to the Indigenous Education Council and received support and feedback. This plan builds off the framework of the CICAN Indigenous protocols that NIC signed in 2015 in collaboration with the 35 First Nations throughout our region. The plan uses the seven Indigenous protocols as the overarching themes and under each protocol there are three to five specific goals that NIC is committing to move forward over the next 5 years. The goal is to have the plan ready to share in June.

7.3 Memo re Academic Calendar deadlines (*K. Kuhnert*)

- NIC is in the process of implementing new software (Acalog & Curriculog) to manage curriculum and calendar production. In reference to academic calendar deadlines, the chart provided in the memo outlines the timelines for new and revised programs and courses in order for them to be included in the academic calendar.

7.4 Appointment to the Research & Ethics Board – Jennifer Botica

8. Meeting Evaluation – Roundtable Discussion

It was agreed that this was an efficient and effective meeting.

9. Next Meeting – May 7, 2021

10. ADJOURNED AT 1:58pm