

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD  
VIA BLUEJEANS ON FRIDAY, MAY 7, 2021

**APPROVED**

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**PRESENT:** Wilma Gus, Faculty, Port Alberni *Chair*  
Tony Bellavia, Administration  
Alix Carrel, Faculty, Comox Valley  
Natalie Deveaux, Faculty, Comox Valley  
Jennifer Fallis-Starhunter, Faculty, Campbell River  
Diana Fearn, Support Staff, Comox Valley  
Kathleen Haggith, Administration  
Kelly Johnsen, Faculty, Port Alberni  
Kathleen Kuhnert, Administration  
Braden Majic, Student, Campbell River  
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*  
Ali Mayboudi, Faculty, Comox Valley  
Brooke McIntosh, Support Staff, Campbell River  
Chris Scarlatti, Student, Comox Valley  
Kelly Shopland, Administration  
Tony Trudel, Faculty, Campbell River  
Megan Wilson, Faculty, Comox Valley, *Chair, Curriculum & Fast Track*  
Lisa Domae, President (Ex-Officio)  
*Kara Foreman, Recording Secretary (RS)*

**REGRETS:** Terri Bateman, Faculty, Comox Valley  
Priyanka Chakraborty, Student, Comox Valley  
Sara Child, Faculty, Port Hardy  
Heidi Deagle, Faculty, Comox Valley  
Peter Hoefgen, Student, Comox Valley

**1. Declaration of Quorum**

W. Gus declared quorum at 12:33pm.  
Acknowledgements of territories by K. Shopland

**2. Adoption of Agenda**

Moved by A. Carrel / Seconded by C. Scarlatti TO ADOPT THE AGENDA FOR MAY 7, 2021.  
**MOTION CARRIED.**

**3. Review of Minutes of the Meeting**

Moved by C. Scarlatti / Seconded by B. McIntosh TO APPROVE THE MINUTES OF THE  
MEETING OF APRIL 16, 2021.

Approved as presented.

**MOTION CARRIED.**

**4. Business Arising – None**

**5. Committee Reports**

**5.1 Education Council Chair Update**

There were no questions.

**5.2 Planning and Standards Committee**

No April meeting

Chair Report: There were no questions.

**5.2.1 Policy #3-37 Academic Progression**

Moved by J. Marriott / Seconded by C. Scarlatti TO APPROVE THE POLICY #3-37  
ACADEMIC PROGRESSION TO BE IMPLEMENTED JULY 1, 2021.

**Noted:** Confirm the URL links to *Library & Learning Commons supports* and *Early Assist Information*.

**MOTION CARRIED.**

### 5.3 Curriculum Committee

Minutes of April 23, 2021

#### Trades & Technical Programs

##### 5.3.1 New Course – WXT 110 Trades Internship

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE NEW COURSE.

**EFFECTIVE/START DATE: FA 2021**

**No Revisions**

**MOTION CARRIED.**

#### Health & Human Services

##### 5.3.2 Program Revision – Bachelor of Science, Nursing

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE PROGRAM REVISION.

**EFFECTIVE/START DATE: FA 2022**

**No Revisions**

**MOTION CARRIED.**

*Items 5.3.3 – 5.3.17 were taken together.*

##### 5.3.3 Course Deactivation – NUR 105 Health and Healing I: Living Health

##### 5.3.4 New Course – NUR 108 Health and Healing I: Living Health

##### 5.3.5 New Course – NUR 109 Nursing Learning Centre I

##### 5.3.6 Course Deactivation – NUR 115 Health and Healing II: Health Indicators

##### 5.3.7 New Course – NUR 118 Health and Healing II: Health Indicators

##### 5.3.8 New Course – NUR 119 Nursing Learning Centre II

##### 5.3.9 Course Deactivation – NUR 206 Health and Healing III: Health Challenges/Healing Initiatives

##### 5.3.10 New Course – NUR 207 Health and Healing III: Health Challenges and Healing Initiatives

##### 5.3.11 New Course – NUR 209 Nursing Learning Centre III

##### 5.3.12 Course Deactivation – NUR 216 Health and Healing IV: Health Challenges/Healing Initiatives

##### 5.3.13 New Course – NUR 217 Health and Healing IV: Health Challenges/Healing Initiatives

##### 5.3.14 New Course – NUR 219 Nursing Learning Centre IV

##### 5.3.15 Course Deactivation – NUR 306 Health and Healing V: Complex Health Challenges/Healing Initiatives

##### 5.3.16 New Course – NUR 308 Health and Healing V: Complex Health Challenges/Healing Initiatives

##### 5.3.17 New Course – NUR 309 Nursing Learning Center V

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE COURSE DEACTIVATIONS AND NEW COURSES.

**EFFECTIVE/START DATE: FA 2022**

**No Revisions**

**MOTION CARRIED.**

### 6. New Business

#### 6.1 Draft of the [BUILD 2026](#) strategic plan (*L. Domae*)

- The president provided an update to the BUILD 2026 strategic plan which will go to the Board of Governors for approval in May or June. She has consulted widely with the college community and external partners and has received extensive and valuable feedback on the plan. Implementation is expected to begin over the summer.

**7. Information / Correspondence**

7.1 (Verbal) Report from Senior Education Team (SET) (*T. Bellavia*)

- The province is promoting micro-credentials at post-secondary institutions. A draft micro-credential framework is under development and will be shared with Council when it's ready. Policy 3-22 Program and Course Credentials has been updated to reflect the addition of micro-credentials. Funding has been received for two new micro-credentials: Medical Technology Skills for Office Administration (33 students completed) and Motion Picture Production Assistant (35 students completed). Micro-credentials will lead to employment opportunities and include laddering/transferability components.
- Additional provincial funding is expected (approximately \$5M) this summer. SET will be well prepared to respond.
- Education Council should expect to review some credentialed micro-credentials next year.

*Comments/Questions:*

- Concern was expressed about the lack of ability to support students in finding financial aid as federal financial aid policy does not support micro-credentials.  
*This issue has been raised with the ministry.*
- Providing faculty with more information about how to develop micro-credentials would be valuable.  
*All faculty are encouraged to bring their ideas for micro-credentials to their deans.*

7.2 (Verbal) Report from Indigenous Education (*K. Shopland*)

- K. Shopland shared photos of the progress of construction of the Indigenous Gathering Place at the Campbell River campus.
- An Indigenous Education resource website is currently under development in a similar layout to the [Teach Anywhere](#) and the [Learn Anywhere](#) website. Working with the Elders, the name *Learning Together* has been translated into several Indigenous languages. She invited everyone to share any relevant resources and/or ideas with her.

7.3 Health and Human Services (HHS) Student Progression Guidelines (*K. Haggith*)

- Programs with limited entry may have their own progression guidelines. In addition to all HHS programs having published minimum requirements for course and/or GPA progression, the department has also developed these student progression guidelines so there is consistency and transparency for all students and faculty with regard to processes related to student progression.

*Comments/Questions:*

- It was noted that Adult Basic Education (ABE) courses are not part of the Academic Progression policy as there is a ministry standard that was established for upgrading students.

**8. Meeting Evaluation – Roundtable Discussion**

It was agreed that this was an efficient and effective meeting.

**9. Next Meeting – June 11, 2021**

**10. ADJOURNED AT 2:10pm**