

**MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL  
HELD ON TEAMS ON FRIDAY, MAY 8, 2026**

**APPROVED**

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**PRESENT:** Aisling Brady, Faculty, Comox Valley, *Chair*  
Alex Blair, Faculty, Comox Valley  
Brooke McIntosh, Support Staff, Campbell River  
Ethan Olson, Student, Comox Valley  
Jocelyn Moreau, Faculty, Campbell River  
Julia Baratto, Faculty, Port Alberni  
Katherine Carpenter, Faculty, Comox Valley  
Meghan Sheehan, Student, Comox Valley  
Michael Androschuk, Faculty, Campbell River  
Michelle Badger, Administration  
Neil Cruickshank, Administration, Comox Valley  
Rahul Kumar, Student, Comox Valley  
Rebecca Mackenzie, Faculty, Port Hardy  
Sandra Milligan, Faculty, Campbell River  
Tony Bellavia, Administration, Comox Valley  
Tony Trudel, Comox Valley, *Chair, Planning & Standards*  
Roger Kishi, Board of Governors (BOG) Representative  
Melanie Allison, Director College Governance & Strategy  
*Kara Foreman, Recording Secretary (RS)*

**REGRETS:** Alexia Birosh, Student, Comox Valley  
Jennifer Fallis Starhunter, Faculty, Campbell River, *Chair, Curriculum & Fast Track*  
Lisa Domae, President (Ex-Officio)

**1. Indigenous Acknowledgment**

**Declaration of Quorum:** A. Brady declared quorum at 1:02pm.

**2. Adoption of Agenda**

Moved by A. Blair / Seconded by M. Androschuk **TO ADOPT THE AGENDA FOR MAY 8, 2026.**  
**MOTION CARRIED.**

**3. Meeting Minutes**

Moved by K. Carpenter / Seconded by R. Kumar **TO APPROVE THE MINUTES OF MARCH 13, 2026**  
**MOTION CARRIED.**

**4. Business Arising – Update from Working Group**

**4.1 Working Group Minutes – April 10, 2026**

**Motion Tabled at March 13, 2026 meeting:**

**Moved by J. Marriott / Seconded by A. Blair THAT EDUCATION COUNCIL DEVELOP A NEW AD HOC COMMITTEE THAT PREPARES FOR FUTURE ADVISORY ROLES RELATED TO PROGRAM SUSPENSIONS AND/OR CANCELLATIONS WITH RATIFICATION OF MEMBERS TODAY AND GOING FORWARD.**

**Amendment** to language in italic approved by seconder, A. Blair. (Mover is no longer an EdCo member.)  
Amended language: “ACADEMIC GOVERNANCE”

**Agreements**

- Proposed subcommittee task recommendations were approved
- That a key consideration is that EdCo understand what is under their purview based on the College & Institute Act.
- That the subcommittee will be a bridge of communication between EdCo and the VPA’s office.
- Currently governance around program suspensions and cancellations is a provincial initiative. NIC expects further direction from the province in the upcoming academic year.

- The chair will send an invitation to the college community to join the subcommittee to a maximum of 10 members.
- Subcommittee name will be Academic Governance Subcommittee

**Membership was ratified**

- Aisling Brady
- Brooke McIntosh
- Jennifer Fallis Starhunter
- Judith Marriott
- Katherine Carpenter
- Mike Androschuk
- Neil Cruickshank
- Tony Bellavia

**MOTION CARRIED.**

**5. Committee Reports**

**5.1 Education Council Chair Update**

*Tasks:*

- Attended April Board of Governors meeting. The BOG chair recognized “the exceptional work our council does and extends their thanks for what has been completed to date, especially during this evolving and challenging times.”
- Attended campus conversation in April
- Attended the Working Group meeting on April 10<sup>th</sup>.

**5.2 Planning and Standards Committee**

The EdCo chair stated that although Tony Trudel was elected chair of Planning & Standards at the March meeting, he is waiting for an official contract and is currently taking vacation and PD time. There are currently no policies for the committee to review so everything is on hold until this is sorted out. Any questions with regard to policies or the committee should be directed to the EdCo chair. The chair also noted the farewell message from the outgoing chair, Judith Marriott in the agenda package. A card and gift were given to the previous chair in thanks for her years of service to the committee and to council.

The following policy is ready for EdCo’s approval today.

Moved by B. McIntosh / Seconded by M. Androschuk **TO APPROVE POLICY 3-11 PROGRAM REVIEW EFFECTIVE IMMEDIATELY**

*Discussion:*

It was noted that there was no mention of staff (e.g. lab technicians) as part of the collaborative process.

Although they are not explicitly included in the policy language, there are included in the planning of any interdepartmental consultation.

This concern will be shared with the policy proponent for the next iteration of this policy.

**MOTION CARRIED.**

**5.3 Curriculum Committee**

No Meeting

**6. New Business – None**

**7. Information / Correspondence**

**7.1 (Verbal) Report from VP Academic (T. Bellavia)**

- Continuing with 3 phase suspension process  
Phase 1 is completed. Phase 2 will be completed on May 25<sup>th</sup>. Those programs going to phase 3 will be complete by the end of June.  
Outcomes will be communicated to the community in the fall.  
VPA acknowledged the work of department chairs, deans, faculty & support staff.  
He also acknowledged the work of the Registrar’s office in supporting students with their teach out plans.

- Program Impact Assessment update  
PIA involves programs going through a review similar to EPIA process but with enhanced metrics every 2-3 years starting in the spring and concluding in June.  
The PIA template and schedule will be posted on the Strategic Enrollment Management SharePoint site.
- President is on sabbatical from May – August; VPA is stepping into that role and K. Haggith will step into the VPA role. T. Bellavia will continue to sit on council.

**7.3 (Verbal) Report from Indigenous Education (K. Shopland)**

- Re: 1st year implementation of Indigenous Language education and training  
Indigenous Education now has a SharePoint resource page under Employee Resources. It contains access to all sorts of different initiatives within Indigenous education, the team, the Working Together, the dashboards, as well as the framework for Indigenous-led education and training.

**8. Meeting Evaluation – Roundtable Discussion**

Everyone agreed it was a good meeting.

**9. Next Meeting – June 5, 2026**

**10. ADJOURNED AT 1:56pm**