



## **COURSE ENTRY AGREEMENT**

Between

**THE ROBERT GORDON UNIVERSITY** a body corporate incorporated under The Robert Gordon University (Establishment) (Scotland) Order 2006, a Scottish charity (charity number SC013781) and having its principal administrative office at Garthdee House, Garthdee Road, Aberdeen, AB10 7QB, United Kingdom

(hereinafter referred to as '**RGU**')

- And -

**North Island College**, 2300 Ryan Road, Courtenay, V9N 8N6, Vancouver Island, BC Canada

(hereinafter referred to as "**NIC**")

### **WHEREAS:-**

- A.** NIC currently offers the courses listed in Annex 1 (hereinafter referred to as "NIC Courses"),
- B.** NIC seeks for students to study the corresponding RGU courses (detailed in Annex 1) at RGU, (hereinafter referred to as "RGU Courses"), and
- C.** The parties wish to agree the terms of which NIC students may gain entry to the RGU Courses.

### **THEREFORE IT IS NOW AGREED AS FOLLOWS:**

#### **1. COMMENCEMENT, TERM AND TERMINATION**

- 1.1 Subject to an annual review, this Agreement shall commence on the last date of signing hereof and shall subsist for an initial period of three years, or less, if the curriculum changes in either institution.
- 1.2 Either institution may terminate this agreement by giving at least three months' notice in writing. Such termination shall normally take effect from the end of an

academic session. Every reasonable effort will be made to ensure that conditional offers made to applicants at the time of termination are honoured by RGU.

- 1.3 By mutual agreement, the Parties may review and extend this Agreement for a further period(s) of one year at a time, provided that such agreement is reached in writing no later than three months from the expiry date.

## **2. ELIGIBILITY**

- 2.1 NIC students may apply for entry onto RGU Courses, subject always to places being available and to all RGU academic and English language entry requirements, as detailed in Annex 1, being met.
- 2.3 Annex 1 provides the agreed NIC and RGU courses and associated academic and English language entry requirements. These shall be reviewed from time to time with the agreement of both institutions.
- 2.3 Applications should be made through the process detailed at Annex 2.
- 2.4 The final decision on whether or not to accept any NIC student onto RGU Courses is within the sole discretion of RGU.
- 2.5 Once a student has become a fully enrolled student of the Robert Gordon University, RGU's Academic Regulations and Procedures will apply.

## **3 TUITION FEES, DISCOUNT AND SCHOLARSHIPS**

- 3.1 Any NIC student who successfully enrolls onto RGU Undergraduate Courses will be given a £5,000 partnership scholarship as a reduction on first year full-fee tuition costs. These tuition costs are published by RGU and subject to change each academic year.
- 3.2 Students applying to for a full MSc course will receive a £2,000 discount on their full fees.
- 3.3 Responsibility for payment of any RGU tuition fees, and any other associated costs where applicable, lies with the student.

## **4. COURSE CHANGES**

- 4.1 RGU reserves the right to make changes to its course curricula and programmes.
- 4.2 Both institutions shall annually review the constituent courses listed in Annex 1 to ensure appropriate level of matching between curricula.

## **5. ADVERTISING OF THE RGU COURSE**

- 5.1 Advertisements relating to the RGU Courses may be written and designed by NIC, and must be approved by the Head of Marketing, RGU, in writing prior to use. RGU

reserves the right to write and design advertisements for use by NIC relating to the RGU Courses.

- 5.2 RGU shall supply to NIC such promotional literature and logos relating to studying at RGU as RGU shall deem appropriate, free of charge.

## **6. INTELLECTUAL PROPERTY**

- 6.1 The title to copyright and all such intellectual property rights (IPR) in respect of any materials supplied to or developed in the course of this Agreement shall belong to the institution that produces them. Where any such material is improved or any new material is created for the purpose of the (advanced) entry arrangements by either RGU or NIC then, except where such material embodies the IPR of the other institution, all the IPR of such new material shall belong to the institution which creates it.
- 6.2 Where such new material embodies the IPR of the other, RGU and NIC hereby grant a non-exclusive, royalty-free licence, for the duration of this Agreement to each other to use such IPR, provided that neither institution shall attempt to market, sell or otherwise commercialise any such materials.

## **7. DATA PROTECTION**

- 7.1 NIC and RGU acknowledge that the other is an educational institution, which is subject to the General Data Protection Regulation (GDPR) – Regulation (EU) 2016/679 (and legislation designed to give this effect in UK law) respectively (in this clause referred to as "Data Protection laws"). Both Parties agree that they are Data Controllers for the information held by them. Both parties warrant to the other that they shall comply strictly with the appropriate Data Protection laws of each jurisdiction.
- 7.2 On termination of this Agreement NIC shall cease to process any confidential RGU data and shall arrange for the prompt and safe return to RGU of all confidential RGU data belonging to RGU, together with all copies of the data in its possession or control, including all copies with any agreed third party as referred to in 7.2.1 below.
- 7.2.1 In this clause 'confidential RGU data' shall mean all information relating to RGU's clients and prospective clients, students, current and projected financial and trading situations, business plans, business strategies, developments and all other information relating to RGU's business affairs including all information of a confidential nature or imparted by whatever nature by RGU to NIC during the currency of the Agreement. All right, title and interest in and to the data shall vest solely with RGU.

## **8. VARIATIONS AND ASSIGNATION**

- 8.1 This Agreement constitutes the entire agreement between the parties and supersedes any previous existing Agreement.
- 8.2 This Agreement shall not be varied or amended unless such variation or amendment is in writing and signed by both Parties.
- 8.3 Neither Party to the Agreement may assign, sub-contract or in any other way dispose of the Agreement without the prior written consent of the other Party.

## **9. NOTICES**

- 9.1 All notices which are required to be given hereunder shall be in writing and shall be sent to the address of the recipient as set out above or to such other address as the recipient may designate by notice given in accordance with the provision of this Clause.

For RGU the recipient is: Head of Student Recruitment and Admissions

For NIC the recipient is: Executive Director Office of Global Engagement

- 9.2 Any such notice may be delivered personally by hand, or sent by recorded delivery, fax or email and shall be deemed to have been served, if by hand when delivered, if by recorded mail upon the recorded date of receipt and if by fax or email 24 hours after the communication was sent.

## **10. Indemnification and Liability**

- 10.1 NIC agrees to indemnify, defend and hold harmless RGU (including its Representatives) from and against all claims, actions, liabilities, costs, damages, losses and expenses arising from the breach of NIC's obligations under this Agreement or as the result of any negligent act or omission or wilful misconduct of NIC, or its Representatives, with respect to this Agreement and the subject matter hereof.
- 10.2 RGU agrees to indemnify, defend, and hold harmless NIC (including its Representatives) from and against all claims, actions, liabilities, costs, damages, losses and expenses arising from the breach of RGU's obligations under this Agreement or as the result of any negligent act or omission or wilful misconduct of RGU, or its Representatives, with respect to this Agreement and the subject matter hereof.

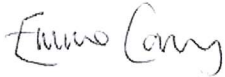
**11. LAW OF SCOTLAND**

11.1 The construction, validity, performance and all other matters arising out of and in connection with this Agreement shall be governed by the Law of Scotland and shall be subject to the exclusive jurisdiction of the Scottish Courts. **IN WITNESS WHEREOF** this Agreement comprising this and the five (5) preceding pages is executed as follows:

SUBSCRIBED for and on behalf of **THE ROBERT GORDON UNIVERSITY** at Aberdeen

on the \_\_\_\_\_ day of \_\_\_\_\_

by



.....Authorized Signatory

.....Emma Corry.....Print Full Name

.....Interim Head of Student Recruitment and Admissions.....Position



.....Witness

.....Julie Anderson.....Print Full Name

.....C/O RGU, Garthdee Road.....Address

.....Aberdeen, UK.....

SUBSCRIBED for and on behalf of **North Island College**

on the \_\_\_\_\_ day of \_\_\_\_\_

by



.....Authorised Signatory

.....Lisa Domaie.....Print Full Name

.....Executive IP Academic.....Position

before this witness

.....Witness

.....Print Full Name

.....Address

.....

## Annex 1

### Academic Entry Requirements as Conditions of (Advanced) Entry

It should be noted that all applicants must satisfy RGU's general admissions requirements as contained in Academic Regulation A2: Admission, including academic and English language entry requirements.

<b>COURSE TITLE (NIC)</b>	<b>Fine Arts Diploma</b>
<b>COURSE TITLE (RGU)</b>	BA(Hons) Contemporary Art Practice
Stage of Entry (to RGU course):	- Stage (Year) 3
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>- Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>- Submission of a suitable portfolio (guidance available)</li> </ul> Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a>

<b>COURSE TITLE (NIC)</b>	<b>2 years of - Bachelor of Business Administration Degree, General Management Major</b>
<b>COURSE TITLE (RGU)</b>	BA(Hons) Events Management (Taught Route) BA(Hons) Fashion Management (Taught Route) BA(Hons) International Hospitality Management (Taught Route) BA(Hons) International Tourism Management (Taught Route) BA(Hons) Digital Marketing (from September 2021 onwards only) BA(Hons) Management (Taught Route) BA(Hons) Management with Marketing (Taught Route) BA(Hons) International Business Management (Taught Route) - BA(Hons) Management with HRM (Taught Route)
Stage of Entry (to RGU course):	- Stage (Year) 3
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>• Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>• Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

<b>COURSE TITLE (NIC)</b>	<b>2 years of - Bachelor of Business Administration Degree, Marketing Major</b>
<b>COURSE TITLE (RGU)</b>	BA(Hons) Events Management (Taught Route) BA(Hons) Fashion Management (Taught Route) BA(Hons) International Hospitality Management (Taught Route) BA(Hons) International Tourism Management (Taught Route) BA(Hons) Digital Marketing (from September 2021 onwards only) BA(Hons) Management (Taught Route) BA(Hons) Management with Marketing (Taught Route) BA(Hons) International Business Management (Taught Route)
Stage of Entry (to RGU course):	Stage (Year) 3
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

<b>COURSE TITLE (NIC)</b>	<b>Global Tourism and Hospitality Management, Advanced Diploma</b>
<b>COURSE TITLE (RGU)</b>	BA(Hons) International Hospitality Management BA(Hons) International Tourism Management
Stage of Entry (to RGU course):	Stage (Year) 4
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

<b>COURSE TITLE (NIC)</b>	<b>Hospitality option, Tourism and Hospitality Management Diploma</b>
<b>COURSE TITLE (RGU)</b>	BA(Hons) International Hospitality Management (Taught Route) BA(Hons) International Tourism Management (Taught Route)
Stage of Entry (to RGU course):	Stage (year) 3



Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>
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<b>COURSE TITLE (NIC)</b>	<b>Sustainable Tourism option, Tourism and Hospitality Management Diploma</b>
<b>COURSE TITLE (RGU)</b>	BA(Hons) International Hospitality Management (Taught Route) BA(Hons) International Tourism Management (Taught Route)
Stage of Entry (to RGU course):	Stage (year) 3
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

<b>COURSE TITLE (NIC)</b>	<b>2 years of - Bachelor of Business Administration Degree, Accounting Major</b>
<b>COURSE TITLE (RGU)</b>	BA (Hons) Accounting and Management BA (Hons) Accounting and Finance (Taught Route)
Stage of Entry (to RGU course):	Stage (year) 3
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul> <p>Please note that as the students would be joining the course at an advanced stage any exemptions given by professional bodies are likely to differ from those available to a student joining the course at Stage 1 and thus would normally be considered by the relevant professional body on an individual basis</p>

**Postgraduate**

<b><i>COURSE TITLE (NIC)</i></b>	Bachelor of Business Administration Degree, Accounting Major
<b><i>COURSE TITLE (RGU)</i></b>	MSc Accounting and Finance MSc Financial Management MSc Oil and Gas Accounting and Finance MSc Business with Financial Management
Stage of Entry (to RGU course):	MSc (1 year programme)
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>• Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>• Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

<b><i>COURSE TITLE (NIC)</i></b>	Bachelor of Business Administration Degree, General Management Major
<b><i>COURSE TITLE (RGU)</i></b>	MSc Business Innovation and Entrepreneurship MSc Business Leadership and Management MSc Business with Financial Management MSc Business with Human Resource Management MSc Business and Management MSc Business with Marketing Management MSc Business with Strategic Risk Management MSc International Business Management MSc Project Management MSc Procurement and Supply Chain Management MSc Corporate Communications and Public Affairs MSc Fashion Management MSc International Marketing Management MSc Business Analytics
Stage of Entry (to RGU course):	MSc (1 year programme)
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>• Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>• Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

<b>COURSE TITLE (NIC)</b>	Bachelor of Business Administration Degree, Marketing Major
<b>COURSE TITLE (RGU)</b>	MSc Business Innovation and Entrepreneurship MSc Business Leadership and Management MSc Business and Management MSc Business with Marketing Management MSc Business with Strategic Risk Management MSc International Business Management MSc Project Management MSc Corporate Communications and Public Affairs MSc Fashion Management MSc International Marketing Management MSc Business Analytics MSc Digital Marketing
Stage of Entry (to RGU course):	MSc (1 year programme)
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

<b>COURSE TITLE (NIC)</b>	Bachelor of Science in Nursing Degree
<b>COURSE TITLE (RGU)</b>	MSc Public Health and Health Promotion
Stage of Entry (to RGU course):	MSc (1 year programme)
Conditions of entry to RGU course:	<ul style="list-style-type: none"> <li>Satisfactory completion of the above named course at the partner institution with a GPA of 2.5/4 or above or 65%</li> <li>Where the applicants' first language is not English, satisfactory evidence that the student meets the English language requirements such as an IELTS 6.0 or other approved English language tests as stated on the RGU website <a href="http://www.rgu.ac.uk/english">www.rgu.ac.uk/english</a></li> </ul>

## **Annex 2**

### **Application Process**

Students should in the first instance correspond with the RGU Admissions Office by email to ascertain acceptance onto any RGU course. The e-mail address is [admissions@rgu.ac.uk](mailto:admissions@rgu.ac.uk)

Students should in all cases make reference to this partnership agreement between RGU and NIC.