



# MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

**North Island College  
Courtenay, BC**

and

**Royal Roads University  
Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and North Island College (NIC). The participating units at the respective institutions are the School of Tourism and Hospitality Management at RRU and the Tourism and Hospitality Department at NIC.

## Objective of the Agreement

RRU agrees to facilitate the block transfer of students from NIC with appropriate prerequisite qualifications into the third year of the Bachelor of Arts in Global Tourism Management degree at RRU. By this agreement, applicants from NIC who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Global Tourism Management program. Entrance to all programs at RRU is on a competitive basis.

Successful completion, with a minimum "B" (3.00/4.33) GPA, of the:

- Tourism & Hospitality Management Diploma – Hospitality Option
- Tourism & Hospitality Management Diploma – Sustainable Tourism Option
- Tourism & Hospitality Management Diploma – Adventure Guiding Option

As a partner to this agreement, NIC agrees:

- to make information about this agreement and the RRU Bachelor of Arts in Global Tourism Management degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at NIC to disseminate information about the RRU Bachelor of Arts in Global Tourism Management program;
- to notify RRU with as much lead time as possible of any curriculum changes to the diploma(s) outlined above.

As a partner to the agreement, RRU agrees:

- to provide students from NIC holding a diploma as noted above academic acceptance into the third year of the Bachelor of Arts in Global Tourism Management program at RRU, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Global Tourism Management program;
- whenever possible, to count any undefined transfer credits towards the Bachelor of Arts in Global Tourism Management requirements to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify NIC with as much lead time as possible of any curriculum changes to the Bachelor of Arts in Global Tourism Management program;
- to notify NIC with as much lead time as possible about any changes to the Bachelor of Arts in Global Tourism Management requirements that are anticipated or approved.

#### Liaison

Implementation of this agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

#### Term of the Agreement

This agreement shall be in place for a period of five years commencing April 1, 2021. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement.

RRU retains the right to limit the number of students admitted under this agreement.

On behalf of North Island College:



May 17, 2021

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Tony Bellavia, Acting Executive Vice President Academic & Chief Operating Officer

Date

On behalf of Royal Roads University:



May 5, 2021

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Veronica Thompson, PhD, Vice President Academic and Provost

Date