



**Memorandum of Understanding  
for the Delivery of Service for Immigrants  
of the Comox Valley, Campbell River and Mount Waddington Region  
of Vancouver Island**

BETWEEN: Multicultural and Immigrant Services Association of North Vancouver Island (MISA)  
A114 - 740 Robron Road  
Campbell River, BC  
V9W 6J7

AND North Island College (NIC)  
2300 Ryan Road  
Courtenay, B.C.  
V9N 8N6

**Purpose**

WHEREAS both MISA and NIC are both committed to welcoming and supporting immigrants to settle in our service region;

AND WHEREAS NIC is committed to meeting the education and training needs of adults within its service region by providing high quality, affordable higher education and skills training, collaborating with its partners to create pathways to learning, and empowering individuals to achieve their full potential;

AND WHEREAS NIC is mandated to provide educational services in the Comox Valley, Campbell River Port Alberni and Mount Waddington Regions of Vancouver Island;

AND WHEREAS MISA is committed to meeting the settlement and integration needs of all immigrants within its service region by providing high quality and professional services that include information and orientation, needs assessment and referral, employment related services, community connections and support services;

AND WHEREAS MISA is committed to providing opportunities for immigrants to connect with the communities and the region it serves in order to settle successfully in Canada and British Columbia;

AND WHEREAS MISA is mandated to provide services in North Vancouver Island with office locations in Courtenay and Campbell River and multiple partner offices in the region;

AND WHEREAS MISA and North Island College have agreed to formalize our commitment to work collaboratively to support the settlement needs of immigrants in our mutual services areas;

AND WHEREAS MISA and North Island College are committed to submitting joint proposals where and when it makes sense to do so for all parties;

THEREFORE BE IT RESOLVED that the following terms and conditions for a Memorandum of Understanding for Delivery of Services for the immigrants and protected persons to support their settlement in our mutual service areas are mutually agreed.

#### **Duration**

The Memorandum of Understanding will be effective upon signing by the parties hereto and reviewed annually by each party to ensure current relevance of the areas of mutual interest.

#### **Scope**

This Memorandum of Understanding is intended to identify the areas of mutual interest through which the parties hereto strive to develop and continue an effective working relationship.

1. To jointly identify the Immigrant Welcome Centers of MISA as a central, one-stop source of information for services for immigrants in our mutually shared service areas.
2. To collaborate on the ongoing identification of the service and learning needs of immigrants and refugees in our mutually shared service areas.
3. To support each other's work in the provision of services and supports for immigrants and protected persons including referrals, information sharing and ongoing service quality enhancements.
4. To continue to support the development of immigrant and community-centered learning processes that include respect and inclusion of intercultural understanding that meet community standards and standards of public service and education.
5. To cooperatively engage in ongoing community interactions and evaluative processes of activities to further inform direction and activities.
6. To optimize working relationships between the signatories by establishing a regular meeting schedule at mutually agreed locations and dates.

Signatories

Layne Marshal

Layne Marshal  
President, Board of Directors  
Multicultural and Immigrant Services Association  
of North Vancouver Island

Date Sept 25, 2018

Jim Brennan

Jim Brennan  
Executive Director  
Multicultural and Immigrant Services Association  
of North Vancouver Island

Date Sept 25, 2018

John Bowman

John Bowman  
President  
North Island College

Date Sept 25, 2018

Mark Herring

Mark Herring  
Executive Director  
Office of Global Engagement  
North Island College

Date Sept 25, 2018