

NORTH ISLAND COLLEGE

STATEMENT OF FINANCIAL INFORMATION

FOR THE YEAR ENDED MARCH 31, 2022

Financial Information Regulation (FIR) Schedule 1

**NORTH ISLAND COLLEGE
MANAGEMENT REPORT
FIR SCHEDULE 1, SECTION 9 (3)
FOR THE YEAR ENDED MARCH 31, 2022**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Governors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility. The Board meets with management and the external auditors once a year or as needed.

The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Financial Information Act. Their examination includes a review and evaluation of North Island College's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Board of Governors.

On behalf of North Island College:



Colin Fowler
Vice President, Finance & College Services

October 6, 2022
Date



Jane Atherton
Chair, Board of Governors

October 6, 2022
Date

**NORTH ISLAND COLLEGE
MANAGEMENT REPORT
FIR SCHEDULE 1, SECTION 9 (1)
FOR THE YEAR ENDED MARCH 31, 2022**

The undersigned represents the Board of Governors of North Island College and approves all statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

On behalf of North Island College:



Jane Atherton
Chair, Board of Governors

October 6, 2022
Date

**NORTH ISLAND COLLEGE
SCHEDULE OF DEBTS
FIR SCHEDULE 1, SECTION 4
FOR THE YEAR ENDED MARCH 31, 2022**

The outstanding amount of debt secured by debt instruments is NIL.

**NORTH ISLAND COLLEGE
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS
FIR SCHEDULE 1, SECTION 5
FOR THE YEAR ENDED MARCH 31, 2022**

North Island College has given the following indemnities under the Guarantees and Indemnities Regulation:

	Issue Date	Indemnity Number	Indemnitee	Description
1.	09/13/2017	20187771	Al Davidson Ltd.	1636 Peninsula Road lease
2.	07/25/2007	080263	BC Health Authorities	Work Experience / Practicum Placements
3.	05/13/21	202212980	ChildCare BC	Children & Families Funding Agreement
4.	12/14/2021	202112423	Cybersecurity Collaboration Agreement	University College & Institute Protection Program Canarie
5.	05/20/2019	202010370	Educational Institution Affiliation Agreement	collaboration practicum placement sites at non - HCPP sites
6.	08/17/2011	120618	Follett Higher Education Group	Online Access to Text Rental Website
7.	02/01/2017	20187173	Frosst Financial Corp.	Lease of space at Thunderbird Mall for Port Hardy Campus.
8.	04/27/21	202212939	Great West ATM Ltd	License to Occupy ATM.
9.	11/20/2020	202112333	Kryterion Testing Solutions	Proctored Internet-based tests through Webassessor.
10.	08/21/2018	20199423	Mitacs Inc.	Internships/Fellowships at Mt. Waddington
11.	11/20/2020	202112519	National Advanced Placement & Prior Learning Program (N-APPL)	providing and delivering academic services
12.	03/31/2010	101444	Nebraska Book Company	WinPrism Software (Bookstore Retail)

**NORTH ISLAND COLLEGE
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS
FIR SCHEDULE 1, SECTION 5
FOR THE YEAR ENDED MARCH 31, 2022**

13.	01/26/2010	101143	PeopleAdmin Inc.	Employment Application Software
14.	06/18/2009	100349	Performance Objects Inc.	Master subscription agreement for Software
15.	06/08/2021	202213087	Ryerson University	License to use ThriveRU Work books
16.	03/22/2022	202214199	SD 71 & City of Courtenay	License to use facilities
17.	10/15/2019	202010766	Seniors Village 3 LLP- Pacific Reach Seniors	Practicum Placement.
18.	09/30/2014	20152749	Shell Energy North America	Sale and purchase of Natural Gas.
19.	03/24/21	202112810	SirsiDynix	Library Catalog
20.	07/29/21	202213303	West Coast Seniors Housing: Stanford Seniors Village	Practicum Placement.
21.	07/28/21	202213304	West Coast Seniors Housing: Courtenay Seniors Village	Practicum Placement.
22.	03/18/2022	202214194	WUSC	Volunteer cooperation program.

**NORTH ISLAND COLLEGE
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FIR SCHEDULE 1, SECTION 6
FOR THE YEAR ENDED MARCH 31, 2022**

A. Board of Governors

Name	Position	Remuneration	Expenses
Atherton, Jane	Board Member	1,500	-
Babu, Benson Daniel	Board Member	500	250
Chakraborty, Priyanka	Board Member/Student Empl.	1,873	100
Everson, Robert	Board Member	1,500	-
Frank, Sharlene	Board Member	1,500	-
McCubbin, Andrew	Board Member	1,500	23
Minaker, Barry	Board Member	1,500	-
Mosley, Eric	Board Chair	1,875	1,491
Murphy, Jane	Board Member	500	319
Puetz, Valery	Board Member	1,500	46
Scarlatti, Christopher	Board Member	1,500	3,380
Trasolini, Patricia	Board Member	1,500	46
		16,748	5,655

B. Other Employees > \$75,000

Name		Remuneration	Expenses
Ackland, Shirley	Fac, Appld Bus Tech, NICFA Pres	99,507	-
Allison, Melanie	Dir, College Govern & Strat	102,803	-
Almond, Janis	Fac, Accessible Learning	99,266	1,094
Awai, Katriona	Manager, Financial Services	102,117	900
Baird, Niki	Fac, Accessible Learning	99,507	980
Balfry, Patrick	Inst, Automotive, Trades	83,316	153
Banton-Smith, Samantha	Inst, Counsellor, Human Services	84,085	-
Barth, Jennifer	Mgr Ops, Int Ed	80,392	265
Batch, Cory	Inst, Electronics	103,314	1,314
Batho, Catherine	Inst, Early Childhood Education	99,507	-
Bauby, Xavier	Inst, Professional Cook	99,507	648
Beaupre, Byron	Inst, Heavy Duty Mech	88,096	1,364
Bellavia, Antonio	Vice President, Academic	162,798	-
Bellham, Darin	Assoc Regist, Enr Serv & Adm	86,391	3,912
Bennis, Othman	Inst, Business Admin	105,198	45
Best, Bradley	Inst, Digital Dsgn & Devl	80,175	-
Black, Alisha	Inst, Nursing	80,991	-
Black, Casey	CIO & ED, Ed Tech & Data Mg	135,636	46
Blacquiere, Ashley	Inst, Digital Design & Development	96,722	5,494

**NORTH ISLAND COLLEGE
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FIR SCHEDULE 1, SECTION 6
FOR THE YEAR ENDED MARCH 31, 2022**

B. Other Employees > \$75,000 (continued)

Name		Remuneration	Expenses
Blaiklock, Felicity	Dir, Student Affairs & PA Admin	116,934	7,825
Brady, Aisling	Inst, Math/Sciences	103,314	-
Budisa-Bonneau, Anita	Coord, Work Integrated Ed	99,507	-
Burton, Pamela	Inst, Nursing	99,507	238
Caraballo Acosta, Pedro	Inst, Tourism	99,507	-
Carrel, Alix	Inst, Human/Social Sciences	99,507	-
Charette, Nick	Inst, Plumbing/Heating	99,507	151
Chase, George	Mgr, IT Infrastructure	93,482	456
Child, Sara	Inst, Indigenous Education	88,115	1,559
Chow, Yiling	Inst, Human/Social Sciences	99,507	396
Connell, Katrina	Inst, Early Child Care Ed	84,041	73
Crewe, Ken	Assoc VP, People, Eq & Incl	141,293	-
Cruickshank, Neil	Dean, Arts/Sciences/Tech	133,740	1,500
Dack, Richard	Inst, Nursing	99,530	-
Davis, Ronald	Inst, Bus Admin	98,903	-
Deagle, Heidi	Inst, Nursing	99,507	-
Deveaux, Natalie	Coord, Assessment Services	85,096	660
Diemer, Jason	Inst, Math/Sciences	99,507	-
DiGiuseppe, Brent	Inst, Electrical	80,643	-
Domae, Lisa	President	233,617	5,643
Elgersma, Fetze	Mgr, IT - Application Srvcs	97,204	278
Erickson, Murray	Inst, Bus Admin	99,507	850
Erin, Kate	Inst, Bus Admin	93,136	-
Evans, Jennifer	Coll Refrn & Instr Librarian	75,816	-
Faust, Sandra	Inst, Adult Basic Ed	99,507	-
Fleck, Susan	Director, Finance	110,095	1,752
Fowler, Colin	VP, Finance & College Serv	157,120	2,603
Fraser, Joanna	Inst, Nursing	97,616	7,827
Gaetz, Roslyn	Fac, Access Learn Serv	99,507	-
Gallant, Lynette	Coord, Library Services	99,507	182
Gardiner-Hyndes, Richelle	Inst, Human/Social Sciences	99,507	-
George, Darren	Inst, Math/Sciences	99,507	-
Gereluk, Theresa	Inst, Early Child Care Ed	99,275	-
Gingras, Jeannette	Inst, Office Admin	99,275	-
Girard, Elizabeth	Inst, Acc Learning	89,519	-
Goodliffe, Rachel	Inst, Practical Nursing	99,507	-
Gray, Danean	Mgr, Hum Res & Empl Servs	99,502	108
Gus, Wilma	Inst, Adult Basic Ed	99,507	5,058

**NORTH ISLAND COLLEGE
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FIR SCHEDULE 1, SECTION 6
FOR THE YEAR ENDED MARCH 31, 2022**

B. Other Employees > \$75,000 (continued)

Name		Remuneration	Expenses
Haggith, Kathleen	Dean, Health & Human Services	133,740	324
Hardin, Erik	Inst, Carpentry Apprentice	99,507	1,150
Harris, Wendy	Learning Specialist, CVC	99,507	621
Harrison, Donna	Inst, Math/Sciences	78,353	-
Haugen, Robert	Mgr, Contract & Training Services	104,211	-
Hearnden, Margaret	Global Learning Facilitator	75,347	1,585
Hecht, Ben	Inst, Health Care Assist	75,004	-
Herringer, Mark	Exec Dir, Int'l Education	135,774	954
Hinman-Smith, Daniel	Inst, Human/Social Sciences	99,507	-
Howie, Heather	Assoc Reg, Stu Rcrds & Sys	82,122	146
Johns, David	Inst, Electrical	99,507	1,675
Johnsen, Kelly	Inst, Human Services	106,479	2,576
Johnston, Laura	Inst, English	81,601	1,800
Jones, Michele	Inst, Math/Sciences	85,312	-
Jones, Miriam	Mgr, Stud Servs & Projs	79,118	-
Knaack, Liesel	Dir, Cen T & L Innovation	117,474	291
Kuhnert, Kathleen	VP, Student & Comm Engagem	159,293	512
Laird, Robert	Inst, Carpentry Apprentice	99,507	-
Lawrence, Jeffrey	Inst, Human/Social Sciences	99,507	-
Leclair, Junko	Mgr, Int Enrol & Recruit	88,785	1,846
Lightfoot, Dennis	Inst, Math/Sciences	99,507	4,362
Lowey Mackenzie, Kerri	Inst, Human Services	99,507	-
Lu, Frank	Inst, Bus Admin	99,507	-
Madarasz, Christian	Inst, Office Admin	99,507	1,370
Marriott, Judith	Inst, Bus Admin	103,945	-
Mason, Karen	Inst, Nursing, Counsellor	107,730	7,728
Mayboudi, Ali	Assoc Dean, AST & BAS	114,673	1,050
McCaffrey, Noreen	Inst, Adult Basic Ed, Assessment	99,507	729
McConomy, Erin	Inst, English	101,190	-
McIntosh, Stephen	Inst, Joinery/Cabinet	99,507	-
McKay, Elizabeth	Inst, Nursing	99,507	-
McPherson, Barbara	Inst, Practical Nursing	99,507	-
Meiers, Janice	Inst, Nursing	102,509	-
Merry, Donna	Reg Mgr, Mixalakwila Campus	100,658	6,573
Milligan, Sandra	Inst, Math/Sciences	99,507	-
Moreau, Jocelyn	Inst, Health Care Assistant	88,715	515
Morrison, William	Inst, Math/Sciences	99,507	-
Moseley, Ann-Marie	Inst, Bus Admin	80,956	-

**NORTH ISLAND COLLEGE
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FIR SCHEDULE 1, SECTION 6
FOR THE YEAR ENDED MARCH 31, 2022**

B. Other Employees > \$75,000 (continued)

Name		Remuneration	Expenses
Naugler, Diane	Dir, Futr Stu & Comm Engmt	129,252	1,667
Neumerschitsky, Serena	Continuing Ed Instructor	88,218	299
Newton, Sean	Inst, English	101,045	-
Oberik, Lynne	Inst, Nursing	99,507	-
O'Connell, Cheryl	Dean, Trades & Technical	133,740	8,061
O'Doherty, John	Mgr, IT Service Delivery	94,502	-
O'Donnell, Kathleen	Inst, Acc Learning	99,507	-
Paquet-Combe, Marie-Françoise	Inst, Health Care Assistant	77,114	-
Parkinson, William	Inst, Bus Admin	106,430	-
Pasca, Romana	Mgr, IPP & GE	97,647	8,616
Patterson, Deena	HR Advisor, HRM & HRIS	88,520	979
Pelletier, Norma	Inst, Bus Admin	94,243	755
Perron, Linda	Inst, Fine Arts	99,507	432
Peterson, Ivan	Inst, Welding	89,070	-
Petr, Trevor	Inst, Electrical	129,771	-
Pinel, David	Inst, Tourism	99,507	496
Plautz, Karl	Inst, Welder Fabricator	123,719	9,000
Posner, Christopher	Inst, Automotive Mechanics	84,237	-
Rathbone, Kaitlyn	Inst, Practical Nursing	78,479	413
Rowes, Amy	Counsellor	99,507	1,473
Russell, Elizabeth	Inst, Fine Arts	94,193	4,433
Schiller, Suzanne	Fac, Learning Commons	99,507	299
Scholtz, Antonie	Inst, Human/Social Sciences	94,729	-
Shantz, Susan	Inst, Human Services	94,753	-
Shopland, Kelly	Exec Dir, Indig Ed	112,547	495
Skulmoski, Wes	Dir, Inst Research & Plan	99,164	-
Stuart, Leslie	Coord, Learning Centre, PN	82,098	-
Tabata, Naomi	Manager, CARTI	94,081	531
Teale, Toni	Inst, Practical Nursing	78,726	525
Trudel, Anthony	Inst, Adult Basic Ed & Assessment	99,507	-
Tulloch, Laurie	Inst, Early Child Care Ed	99,507	157
Udy, Christopher	Dir, Capital Projects	123,557	317
Vipond, Sara	Inst, Fine Arts	91,374	403
Wallace, Jason	Manager,Purch,Print,Retail Serv	82,855	17,872
Wang, Sherrie	Inst, Math/Sciences	99,507	301
Wedman, Donna	Inst, Health Care Assistant	94,613	1,810
Wheatley, Matthew	Inst, Health Care Assistant	99,507	-
Wiens, Christiana	Dir, Public Affairs & Comm	102,740	-

**NORTH ISLAND COLLEGE
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FIR SCHEDULE 1, SECTION 6
FOR THE YEAR ENDED MARCH 31, 2022**

B. Other Employees > \$75,000 (continued)

Name		Remuneration	Expenses
Willers, Michael	Inst, Math/Sciences	99,507	-
Wilson, Megan	Inst, Media/Graphic Design, Fine Ar	101,338	1,231
Wrye, Jennifer	Fac, T & L Fac Developer	99,465	-
Yells, Bryan	Mgr, Facilities Operations	97,499	4,640
Zhao, Chunxiao	Inst, Bus Admin	99,507	-
		13,907,610	154,386

C. Other Employees < \$75,000

Consolidated Remuneration / Expenses < \$75,000		15,358,062	370,499
TOTAL		29,282,420	530,540

**NORTH ISLAND COLLEGE
STATEMENT OF SEVERANCE AGREEMENTS
FIR SCHEDULE 1, SECTION 6(7)
FOR THE YEAR ENDED MARCH 31, 2022**

There were six new severance agreements made between North Island College and its non-unionized employees during the fiscal year of 2021-2022.

These agreements represents a total of 52 months of compensation*

*****"Compensation" means that the severance agreement was determined based on salary plus benefits.**

**NORTH ISLAND COLLEGE
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES
FIR SCHEDULE 1, SECTION 7
FOR THE YEAR ENDED MARCH 31, 2022**

A. Payments >\$25,000

Name	Payment
3E Excavating & Irrigation	32,574
Academica Group Inc	30,240
Aed4life	25,954
Aines and Tyler Electric Co Ltd	39,463
Al Davison Ltd	26,346
Alberni Valley Refrigeration	25,514
Andrew Sheret Ltd	38,612
Automotive Sales Co 2015 Ltd	27,330
Baiocco Ventures Ltd	56,396
BC Electronic Library Network	107,825
BC Hydro	266,049
BCNET	505,531
Bee-Clean Building Maintenance	734,625
Bella Coola Valley Learning	30,689
Blackboard Inc	46,413
Brewha Equipment Co	53,198
Camosun College	30,912
Canadian Standards Association	31,960
Canam Consultants Ltd	31,320
CDW Canada, Inc	36,520
Cengage Canada	55,923
Chemistry Consulting Group (2019) Inc	39,792
Chernoff Thompson Architects	73,453
City Electric Supply	49,942
City of Courtenay	96,764
City of Port Alberni	114,859
College Pension Plan	1,883,838
Commander Warehouse Equipment	27,705
Compugen Inc	100,486
COSTCO Wholesale	34,471
Dependable Lawn Care Ltd	76,303
Dgn Uniforms	38,980
Dialog BC Architecture	28,169
Dolan's Gas Fitting & Heating Ltd	70,127
E.B. Horsman & Son	56,282
Econo-U-Store-It Inc	78,743
Employer Health Tax	436,362
ESC Automation	405,372

**NORTH ISLAND COLLEGE
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES
FIR SCHEDULE 1, SECTION 7
FOR THE YEAR ENDED MARCH 31, 2022**

A. Payments >\$25,000 (continued)

Name	Payment
Explorance	32,287
Footprints Security Patrol Inc	119,004
Formline Architecture	25,357
Fortis BC - Natural Gas	73,395
Frosst Financial Corp	479,139
Genus Investments	62,707
Harbour West Consulting Inc	78,661
Harlan Fairbanks Co Ltd	26,960
Hitec Screen Printing	51,143
Holiday Inn Express	54,842
Homewood Health Inc	31,393
Horner Apg Canada Inc	25,390
Houle Electric	492,829
Iconix Waterworks	31,534
IDP Education Ltd	55,094
Illume Student Advisory Services Inc	36,648
IRL Supplies	30,609
Island Deaf & Hard of Hearing Centre	69,380
Island West Coast Developments Ltd	2,073,880
Izco Technology Solutions Ltd	64,795
Jim Versteeg Construction	25,226
Jones & Bartlett Learning, Llc	31,693
Kevin's Lawn Care	45,542
KPMG LLP	45,712
Laerdal Medical Canada	38,505
Lentelus Farms	65,735
Linde Canada Inc	114,944
Login Canada	96,266
Manulife Financial	1,884,247
McElhanney Consulting	38,340
McGraw-Hill Ryerson	57,574
McQueen Construction Ltd	637,313
Men in Kilts-Vancouver Island North	32,806
Messer Canada Inc	28,774
Microserve	409,570
Ministry of Advanced Education	77,115
Moneris/Chase	155,800
MPS	25,057

**NORTH ISLAND COLLEGE
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES
FIR SCHEDULE 1, SECTION 7
FOR THE YEAR ENDED MARCH 31, 2022**

A. Payments >\$25,000 (continued)

Name	Payment
Municipal Pension Plan	805,095
Nelson Education Ltd	31,724
Nicho Tan	29,812
NSERC	75,079
Oxford University Press	29,538
Pacific NW Shellfish Co Ltd	45,000
Pacific Seaweed Industry Association	73,500
Peak Landscaping	31,925
Pearson Education Canada	102,065
Port Alberni Shelter Society	57,925
Post Secondary Employers'	36,750
Providence Residential Community Care	91,140
Purolator Inc	40,273
Quadiant Canada Ltd	28,833
Queens Printer	110,382
Receiver General of Canada	1,739,117
Ricoh Canada Inc	291,858
Rocky Point Engineering Ltd	34,262
Roper Greyall Llp	50,017
Russell Food Equipment Ltd	34,711
School District #72	190,034
Sea45 Compliance Consult & Creative	26,250
Shell Energy North America (Canada) Inc	78,877
Simlog	57,551
Singleton Urquhart Reynolds Vogel LLP	45,673
Spanmaster	102,132
Staples Business Advantage	266,014
Start Global Consulting	44,935
Sysco Victoria	106,763
TELUS Mobility	97,310
The Update Company	32,519
Tilleys Trucking Ltd	26,375
Tim's Infotech Management And Maintenance	25,987
Trane Canada Ulc	60,683
Travel Healthcare Insurance Solutions Inc	52,459
Trueline Fencing Ltd	28,560
Tsosie, Shawn	32,000
Tyco Integrated Fire And Security	74,018

**NORTH ISLAND COLLEGE
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES
FIR SCHEDULE 1, SECTION 7
FOR THE YEAR ENDED MARCH 31, 2022**

A. Payments >\$25,000 (continued)

Name	Payment
Urban Systems Ltd	28,432
Vancouver Island Enterprises	100,088
Vancouver Island North Film Commission	47,950
Vancouver Island University	49,860
Vancouver Island Varsteel	53,024
Windsor Plywood	46,854
Woodform Interiors	51,765
Worksafe BC	46,998

19,082,425

B. Consolidated Payments <\$25,000

3,709,092

C. Grants & Contributions

Consolidated Payments for Grants & Contributions > \$25,000	2,570,711
Consolidated Payments for Grants & Contributions < \$25,000	-

2,570,711

TOTAL **25,362,228**

**NORTH ISLAND COLLEGE
RECONCILIATION TO FINANCIAL STATEMENTS
FIR SCHEDULE 1, SECTION 6 & 7
FOR THE YEAR ENDED MARCH 31, 2022**

Items reported under FIR

Employee Remuneration - Schedule 1, Section (6)	29,282,420
Employee Expenses - Schedule 1, Section (6)	530,540
Supplier Payments - Schedule 1, Section (7)	25,362,228
	55,175,188

Per Financial Statements - Schedule of Expenses 55,590,858

Reconciling items

Capital Purchases	4,472,362
Amortization of Capital Assets	(3,862,186)
Accrual Timing, Tax and other Differences	(1,025,846)
GST Rebates and Recoveries	316,190
	55,175,188