

Criminal Record Check: Online Process

A Solicitor General Criminal Record check must be completed by all students in Health Care and Community Care programs at North Island College who will be completing practicum courses as part of their program.

The following information is taken from the Ministry of Justice, Criminal Records Review Program webpage at https://justice.gov.bc.ca/eCRC/ and is subject to change. Please see their webpage for any updates or changes.

To submit an online request for a criminal record check, you must:

- Be at least 12 years of age as of today's date.
- Have your identity verified using your BC Services Card.

If you do not meet the above criteria, you must complete and mail in a <u>paper application</u>.

Instructions for completing an online request for Criminal Record Check:

Access this link: https://justice.gov.bc.ca/eCRC/

Enter this Access Code: **ZBWGR28EJ8**

Choose: Request a **New** Criminal Record Check

Or: Request a **Shared** Criminal Record Check

Note: NIC only accepts Shared CRC's if applied for within 6 months of original

application.

Note: Your identity will be verified using your BC Services Card.

North Island College Admissions office will automatically receive the results letter from the Solicitor General Office once you have completed the online process.