

**MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL  
HELD AT THE COMOX VALLEY CAMPUS & ON TEAMS ON FRIDAY, NOVEMBER 15, 2024**

**APPROVED**

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**PRESENT:** Aisling Brady, Faculty, Comox Valley, *Chair*  
Alex Blair, Faculty, Comox Valley  
David Johns, Faculty, Campbell River  
Jennifer Fallis Starhunter, Faculty, Campbell River, *Chair, Curriculum & Fast Track*  
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*  
Katrina Corporal, Student, Comox Valley  
Kelly Goudreau, Faculty, Comox Valley  
Kelly Shopland, Administration  
Margaret Hearnden, Faculty, Comox Valley  
Michelle Badger, Administration  
Paris Gaudet, Support Staff, Comox Valley/Campbell River  
Precious Mvumira, Student, Campbell River  
Takia Islam, Student, Campbell River  
Tony Bellavia, Administration, Comox Valley  
*Kara Foreman, Recording Secretary (RS)*

**REGRETS:** Cheryl O’Connell, Administration  
Georgette Whitehead, Faculty, Comox Valley  
Lisa Domae, President (Ex-Officio)  
Manpreet Kaur, Support Staff, Comox Valley  
Rylee LaTrace, Board of Governors Representative  
Sheenagh Snell, Faculty, Comox Valley

**1. Indigenous Acknowledgment  
Declaration of Quorum**

A. Brady declared quorum at 1:03pm.

**2. Adoption of Agenda**

Moved by M. Hearnden / Seconded by A. Blair **TO ADOPT THE AGENDA FOR NOVEMBER 15, 2024 WITH AMENDMENT.**

- Add 6.1: Discussion on adding minutes to a consent agenda

**MOTION CARRIED.**

**3. CONSENT AGENDA**

Moved by K. Goudreau / Seconded by P. Gaudet **TO APPROVE THE CONSENT AGENDA.**

**3.1 MINUTES of the meeting on October 18, 2024**

*Curriculum Items 5.3.1 – 5.3.2 were taken together*

**5.3.1 Course Revision – NCN 096 Introduction to Nuu-chah-nulth Language I**

**5.3.2 Course Revision – NCN 097 Introduction to Nuu-chah-nulth Language II**

**EFFECTIVE/START DATE: FA 2025**

*No Amendments*

**MOTION CARRIED.**

**4. Business Arising – None**

**5. Committee Reports**

**5.1 Education Council Chair Update**

*Attended:*

- Meeting regarding amended workflows coming to the curriculum management system
- Board of Governors Strategic Session
- Academic Governance Committee (AGC) meeting

There were no questions.

## 5.2 Planning and Standards Committee

Chair Report (Verbal)

The committee is reviewing one policy right now but two more policies are in the pipeline and are expected to come to the committee in the new year.

Minutes: 1 Nov 2024

## 5.3 Curriculum Committee (CC)

Minutes of 25 Oct 2024

*5.3.3 – 5.3.5 were taken together*

**5.3.3 New Course – RBA 100 Residential Building Maintenance Worker Level 1**

**5.3.4 New Course – RBA 200 Residential Building Maintenance Worker Level 2**

**5.3.5 New Course – RBA 300 Residential Building Maintenance Worker Level 3**

Moved by J. Fallis Starhunter / Seconded by A. Blair **TO APPROVE THE NEW COURSES.**

**EFFECTIVE/START DATE: FA 2025**

*No Amendments*

Discussion about what processes are underway to bring Indigenous and intercultural learning outcomes into the trades programming.

**MOTION CARRIED.**

### 5.3.6 Course Revision – STA 115 Introduction to Statistics

Moved by J. Fallis Starhunter / Seconded by M. Hearnden **TO APPROVE THE COURSE REVISION.**

**EFFECTIVE/START DATE: FA 2025**

*No Amendments*

**MOTION CARRIED.**

*5.3.7 – 5.3.8 were taken together*

**5.3.7 Course Revision – PHY 120 Principles of Physics I**

**5.3.8 Course Revision – PHY 121 Principles of Physics II**

Moved by M. Hearnden / Seconded by A. Blair **TO APPROVE THE COURSE REVISIONS.**

**EFFECTIVE/START DATE: FA 2025**

*No Amendments*

**MOTION CARRIED.**

## 6. New Business – Managing Consent Agendas

### 6.1 Discussion:

After discussion it was agreed that a consent agenda motion will follow the motion to approve the meeting agenda and will include the previous minutes and any curricular items that are being included on a consent agenda. These changes will be incorporated immediately. Members can request that any item on the consent agenda be removed if discussion is needed.

## 7. Information / Correspondence

### 7.1 (Verbal) Report from VP Academic (*T. Bellavia*)

1. Adapting to changing government directions around developing programs to meet labour market priorities
  - a. NIC has a responsibility ensure our programs that lead to students having the best opportunity to find good paying jobs
  - b. Federal government has identified 5 broad categories of study that align with market trends: agriculture, healthcare, STEM science (technology, engineering, mathematics), trades and transportation. These categories include almost 1000 programs.
  - c. These changes specifically affect international students and their eligibility for a post-graduation work permit; one of the main reasons for international students choosing to study in Canada

- d. Currently at NIC only 17% of our students are studying in these areas. These students are not bound by these restrictions within the post grad work permit process.
  - e. These changes will have implications in our recruitment process.
  - f. We anticipate provincial support for construction apprenticeship training opportunities, more childcare spaces and instructors, health practitioners (nurses, doctors, health care assistants)
- Question:* How are we responding to the fact that federal priorities don't always match provincial & regional needs?

*Answer:* BC college and university presidents have provided significant feedback to the federal government as have the VP's Education, heads of International Education and chambers of commerce. To date there has been little traction toward change although some change is expected in areas such as Early Childhood Care & Education.

*Question:* Some programs are only available to domestic students due to requirements for Canadian citizenship or permanent residency. Is there any movement toward changing admission requirements to make these programs available to international students?

*Answer:* There has been some progress at the university level in medical schools but very little in other areas especially trades due the funding challenges and the need for an employer before entering the program.

- 2. Reviewing NIC's programming in response
  - a. Strategic Enrollment Management (SEM) process will look at programs via the lens of these new government directions and will inform what new programs to develop.
  - b. Current programs are also being reviewed through this lens, including capacity issues (space, faculty recruitment), and reducing offerings that don't align with labour market priorities.
- 3. Process for development of new programs
  - a. This is an extensive process that takes time and is designed to ensure the program is responsive to student needs.
  - b. Process begins with a comprehensive review by Education Team of a concept paper with an overview of the program and a feasibility study demonstrating the viability of the program, then it goes through a review by Curriculum Committee, then Education Council. There is a peer review by other institution which takes 30 days, then goes to the Board of Governors for final approval of certification. Noted that part of the feasibility study includes consultation with Indigenous communities and industry.
- 4. Updates to [Policy 3-20 Suspension, Relocation or Cancellation of Academic Credentialed Programs](#)
  - a. It is the responsibility of Education Team to keep EdCo updated on decision regarding the suspension or cancellations of programs. Recommend members become familiar with this policy, especially in light of the anticipated changes due to these federal mandates.

#### 7.2 (Verbal) Report from Indigenous Education (*K. Shopland*)

- 1. Indigenous Education (IE) and the Office of Global Engagement (OGE) are working together to bring a series of Indigenous speakers to the college over the winter.
- 2. Based on a request from the Indigenous Education Council (IEC), IE is developing protocols for an Indigenous letter in community programs. It will outline a step by step process for a nation to bring a request to the college for education or training in their communities, or if faculty or a department has an opportunity for a community. They hope to present this to IEC in January and begin rolling it out in the winter.
- 3. IE is collaborating with the Centre for Teaching & Learning Innovation (CTLI) to develop resources around incorporating Indigenous ways into course content and learning outcomes.

#### 8. Meeting Evaluation – Roundtable Discussion

Everyone agreed it was a good meeting.

#### 9. Next Meeting – December 13, 2024

#### 10. ADJOURNED AT 2:05pm